

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL RECESS COMMITTEE AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 17th AUGUST 2017

Present: Councillors Mrs E Welborn (Chair), R Fisher, I Fountain, and D Hockenhull.

In Attendance: Susan Brooks, Clerk to the Council.

67. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillor Ms W Johnson would be accepted.

68. Dispensation Requests

No dispensation requests were received.

69. Disclosures of Pecuniary Interests

No disclosures were made.

70. Minutes

Action

Resolved that the minutes of the Parish Council meeting on 20th July were approved as a correct record.

71. Update on Local Policing Issues by PCSO Jordan Calder and PC Wendy Whitehead

The PCSOs were unable to attend but an update report on local issues and crime statistics was sent, details were as follows:

- 12 Anti Social Behaviour incidents (3 at Grappenhall Hall School, 1 at the Rectory)
- 1 Burglary
- 1 Criminal Damage incident (fire at the Rectory)
- 2 Road Traffic Collisions (no injuries)
- 2 Shoplifting incidents (at the Co-op on Knutsford Road)
- 1 Theft
- 3 Traffic Related (parking issues on Church Lane)

The priorities for the next month would be ASB including Grappenhall Hall School, the Rectory and Jubilee Park. Parking on Church Lane will also be targeted although police could only intervene when the vehicle was causing an obstruction or danger. ASB had been reported in Morris Brook Park and incidents of individuals accessing skips without permission on Springfield Avenue.

72. Correspondence Warrington Borough Council (WBC)

The following correspondence has been received from Warrington Borough Council and copies are available from the Clerk:

- a) Email regarding dog fouling. There would be a charge for stencil sprays onto pavements and the cost was £50.00 for 10. Patrols and signage were prioritised according to levels of complaint recorded and officers recommend that dog fouling should be reported by residents to WBC directly.

73. Correspondence Miscellaneous

The following miscellaneous correspondence has been received and copies are available from the Clerk:

- a) Email from North West Air Ambulance to request assistance with promotion to increase fundraising activities in support of the service. Posters would be displayed on notice boards to encourage support.
- b) A letter of thanks from Grappenhall Scouts for the donation towards the Scout trip to Switzerland.
- c) A letter from the Police and Crime Commissioner to ask if Parish Council members would be willing to take part in a survey. Councillors agreed to respond to this.

74. Information for Noting

- a) The Chairman of the Grappenhall Heys Estate Committee, Councillor Ian Fountain, had resigned as Chairman of the Committee but would remain as a committee member.
- d) Work had begun on replacing the cobbles in Church Lane.
- e) The next meeting of the Neighbourhood Plan Steering Group would take place on 5th September.
- f) Presentations relating to the Preferred Development Option Consultation would be made to Parish Councillors on Monday 21st August at 6.30 p.m. and Wednesday 6th September at 2.30 p.m. at Appleton Parish Hall. A number of public consultation events were also scheduled to take place. It was **resolved that** a letter of objection to the proposals would be sent as soon as possible to Faisal Rachid MP and copied to Steven Broomhead to bring to their attention the overwhelming concern of local residents. A draft letter was provided by the Chairman and approved, subject to minor changes. **SB/EF**
Consideration was given to the possibility of appointing a planning consultant and other South Warrington parishes would be contacted to see if they would like to work together on this.
- g) Councillors C Taylor and P Wenlock were carrying out a review of the Preferred Development Option Consultation and would circulate information to the Clerk and Councillors as soon as possible. An extension to the consultation response date had been granted and the date for the Parish Council response was now 29th September 2017. **CT/PW/SB**
- h) Grappenhall Hall School – communications had been sent to Warrington Borough Council and the Cheshire Fire Service to highlight rising concerns over safety at the site following recent reports of youths congregating in the disused building.

75. New Websites

A presentation was made, by Daniel Pala from Liberonet, at the Parish Council meeting in April 2017. Three quotes had been received and the quote from Liberonet was the lowest plus they had been very proactive in engaging with the Clerk to seek information and understand the project fully.

A preliminary meeting had been attended by the Clerk and Councillor Ian Fountain, at the Latchford offices of Liberonet on Thursday 3rd August, to discuss how work on the new websites would proceed. A letter of engagement had been received the cost of the websites would be split into 4 payments of £750.00 + VAT and the first payment would be required before work could commence. There would be an additional cost of £150.00 + VAT for Google 'My Business Page' set up plus monthly maintenance/update/testing costs as required. It was **resolved that** Liberonet would be employed to carry out the work and that the terms of engagement would be accepted. **SB**

76. Staff Contracts

The recent audit highlighted that not all staff had up to date contracts of employment. Terms of annual leave/bank holidays also need to be standardised. A copy of the standard WBC staff contract had been obtained for reference. It was **resolved that** a meeting of the Resources Committee would be arranged to look at this matter in detail and report back to Council. **SB**

77. Request for Financial Assistance

Circus Starr had requested a donation towards the cost of putting on two circus performances in Victoria Park in Latchford. Circus Starr organise free Big Top Circus events for disabled, underprivileged and vulnerable children. It was **resolved that** a grant would not be awarded as the request did not fit the criteria.

78. Accounts for Payment

It was **resolved that** accounts for payment totalling £237,871.85 be approved.

79. Consideration of Planning Applications

The recent planning applications were considered (see attached report).