

## MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 15<sup>th</sup> MARCH 2018

**Present:** Councillors Mrs E Welborn (Chair), R Bate, M Biggin, R Fisher, D Hockenhill, H Kazi, J McQuillian, C Taylor, G Welborn, P Warner, P Wenlock and C Worsley.

**In Attendance:** Janet Richards, Clerk to the Council/RFO.

**Action**

**217. Apologies for Absence**

It was **resolved that** apologies and reasons for absence from Councillors A Bennett and Mrs L Fernyhough be accepted.

**218. Disclosures of Pecuniary Interests**

No disclosures were made.

**219. Minutes**

**Resolved that** the minutes of the Parish Council meeting on 15<sup>th</sup> February and the Planning Committee meeting on 1<sup>st</sup> March be approved as a correct record.

**220. Dispensation Requests**

No dispensation requests were made.

**221. Update on Local Policing Issues by PCSO Sharon Perrie**

PCSO Sharon Perrie attended the meeting and reported the following crime statistics:

- Anti-Social Behaviour (ASB) Incidents	7
- Burglary	1
- Criminal Damage	2
- Road Traffic Collisions	2
- Theft – Shoplifting	1
- Theft	1

Sharon confirmed that she had been trained on TruCAM, and requested that members email her a list of priority roads to monitor. Sharon also confirmed that, from 1<sup>st</sup> April, she would be our allocated PCSO for the parish and PCSO Jordan Calder would be moving to another parish.

**222. Correspondence Warrington Borough Council**

- a) Letter from Michael Bell, WBC Planning Policy & Programmes Manager, in response to the letter of complaint sent to Professor Steven Broomhead by the Parish Council on 17<sup>th</sup> October 2017. **Resolved that** the Clerk/Councillor C Taylor would write to Professor Steven Broomhead to say that we were dissatisfied with the response as our concerns had not been addressed.
- b) Traffic Notice regarding the works on Church Lane (in relation to the cobbles) from 7<sup>th</sup> April for two weeks.
- c) Traffic Notice regarding 'No Waiting At Any Time' order, including Bradshaw Lane and Coronation Avenue.
- d) Notification/details/plans of works due to take place to the cobbles on Church Lane in April 2018, from Jim Turton.

**JR/CT**

**223. Correspondence Miscellaneous**

- a) Letter from Fields in Trust to confirm that the process of protecting the Village Green at Grappenhall Heys had been completed. The Clerk had made the necessary amendments with the Land Registry (completed forms AN1 and RX1 and paid the necessary fees). The appropriate signage would be installed soon.
- b) Press release from Thelwall Morris Men to outline plans for their 45<sup>th</sup> anniversary in 2018.

**224. Information for Noting**

- a) The Clerk had compiled and sent the Housing Strategy consultation response, on behalf of the Parish Council, to David Cowley WBC on 27<sup>th</sup> February.
- b) The Chains of Office were currently with Fattorini being engraved and extended.
- c) The wooden sign opposite the Cricket Club on Broad Lane in Grappenhall (directing people to the Walled Garden) was rotten and fell over. WBC had advised that as there is already another sign in this location, the rotten sign would not be replaced.
- d) Network Warrington had re-routed the No. 6 bus away from All Saints Drive, as of 8<sup>th</sup> April, but the bus would not enter Thelwall at all now.
- e) The speed limit on Broad Lane had changed from 60mph to 50mph.
- f) A Desk Top Flood Risk Outline Survey had been completed free of charge by WBC on the flooding/drainage issues at 257 Chester Road (backing onto Jubilee Park). The report concluded that the issue appeared to be for the residents to resolve and not the Parish Council. It was **resolved that** the Deputy Clerk would provide the residents with a copy of the report and would await the United Utilities investigations until any further action was taken by the Parish Council. **SB**
- g) Interviews for the Visitor Warden/Assistant Gardener would take place during wk/com 12<sup>th</sup> March.
- h) The Parish Council Litter Picking session on 3<sup>rd</sup> March had been cancelled due to poor weather.
- i) The WREN funded park refurbishments to Jubilee and Diamond Park would still be scheduled to take place in May 2018.
- j) Letters had been sent out to staff regarding the revised annual leave allowances from 1<sup>st</sup> April 2018 (resolved at Resources Committee). Staff would also be issued with their new contracts and job descriptions during early April.
- k) The Clerk (and other South Warrington Clerks) had requested Data Protection training from WBC, which would be free and run in April/May.
- l) The Clerk reported the bank erosion at Morris Brook Park in early January 2018. WBC were still awaiting guidance from the Environment Agency as to how to resolve this issue.

**225. New Parish Council Website**

The Deputy Clerk had been working with Liberonet on the new Parish Council website. Members were requested to have a look at the website and report any feedback to the Deputy Clerk. A link to the website is: <http://grappenhallparishcouncil.liberolabs.co.uk> **ALL**

**226. Updated Risk Assessments**

It was **resolved that** the Risk Assessments (dated March 2018) and reviewed by the Deputy Clerk, would be adopted.

**227. Community Pride Competition**

Letters had been sent out to over 40 community groups and businesses within the parish, requesting co-operation with the Community Pride Competition. Posters had also been distributed and put on notice boards. It was **resolved that** Councillor R Bate would speak to the Appleton Thorn action group with regard to naming and shaming offenders and also speak with Kevin McCready at WBC with regard to tying a litter pick in with the English Half Marathon post clean up. **RB**

**228. Thelwall Heritage Discovery Weekend**

A letter had been received from Dr Michael Taylor and Mrs Maggie Taylor regarding the Thelwall Heritage Discovery weekend on 13-14<sup>th</sup> October 2018. The support of the Parish Council was requested. A discussion took place regarding a possible Parish Council presence at the event to outline the Neighbourhood Plan and PDO/Local Plan progress. It was **resolved that** Councillor C Taylor would be the Parish Council liaison on this matter and it was also **resolved that** the Clerk would provide Mr & Mrs Smith with contacts for community groups who may wish to participate in the event. **JR/CT**

**229. Update on South Warrington Parish Councils Local Plan Working Group**

Councillor C Taylor outlined the work carried out to date by the South Warrington Parish Councils Local Plan Working Group. In brief, the working group, which consisted of at least one representative from each South Warrington Parish Council (plus Moore Parish Council), had met three times. Grappenhall & Thelwall Parish Council were leading the working group/project and Councillor C Taylor was chairing the group. Janet Richards was providing Clerk support and Councillor R Bate was a member of the working group. It was agreed that a Planning Consultant would be recruited to represent the South Warrington Parish Councils, in readiness for the publication of the Revised PDO/Local Plan in autumn 2018. Three Planning Consultants had been interviewed by the working group and a Planning Consultant had been provisionally appointed (pending final agreement by the working group on splitting the costs). The next meeting would take place on 26<sup>th</sup> March, to decide on the funding split.

**230. Request for Financial Assistance**

- a) Thelwall Rose Queen requested funding towards the 2018 Rose Queen Event. It was **resolved that** a donation of £250 would be made. It was also **resolved that** the Parish Council would have a stand at this event to promote the Neighbourhood Plan and PDO/Local Plan projects.
- b) Playability requested funding towards their play schemes, specialised swimming lessons and activity club. It was **resolved that** a donation of £250 would be made.
- c) Warrington East District Scout Jamboree team requested funding towards attending the 2019 World Scout Jamboree in West Virginia, USA. It was **resolved that** a donation of £300 would be made.

**231. Account for Payment & Expenditure to Date**

**Resolved that** accounts for payment totalling £18,341.58 be approved. The Clerk outlined the expenditure to date and reported that expenditure was 'on target'.

**232. Consideration of Planning Applications**

The recent planning applications were considered (see attached report).