

MINUTES OF THE ANNUAL MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 17 MAY 2018

Present: Councillors Mrs E Welborn (Chair), R Bate, A Bennett, Ms S Chisolm, Mrs L Fernyhough, R Fisher, D Hockenhull, Miss W Johnson, G Welborn, P Wenlock and C Worsley.

In Attendance: Janet Richards, Clerk to the Council/RFO.

Action

1. Election of Chair

Resolved that Councillor Mrs E Welborn be elected as Chair of the Council for the year 2018/19. The Declaration of Acceptance of Office was read and signed.

2. Election of Vice Chair

Resolved that Councillor C Taylor be elected Vice Chair of the Council for the year 2018/19. The Declaration of Acceptance of Office as Vice Chair was signed on Monday 21st May.

3. Apologies for Absence

Councillors M Biggin, H Kazi, J McQuillan, C Taylor and P Warner sent their apologies and reasons for absence and it was **resolved that** these apologies be accepted.

4. Dispensation Requests

None received.

5. Disclosure of Pecuniary Interests

No disclosures were made.

6. Update on Local Policing Issues by PCSO Sharon Perrie

Sharon presented members with a useful update on local policing issues and reported the following crime statistics since the April Parish Council meeting:

| | |
|-----------------------------------|---|
| - Anti Social Behaviour Incidents | 7 |
| - Suspicious Activity | 4 |
| - Burglary | 2 |
| - Criminal Damage | 2 |
| - Road Traffic Collision | 3 |
| - Shoplifting | 1 |
| - Theft of Motor Vehicle | 1 |

7. Minutes

Resolved that the minutes of Parish Council meeting on 19th April be approved as a true record, and to receive the minutes of the Planning Committee meeting held on 3rd May.

8. Appointment of Committees, Working Groups and Outside Bodies

Resolved that appointments to Committees, Working Groups and Outside Bodies be made in accordance with the agreed schedule attached to these minutes.

9. Dates of Meetings

Resolved that the meetings of the Council and Committees be held on the dates set out in the schedule attached to these minutes.

10. Register of Members' Interests

It was requested that members check their 'Register of Members' Interests' form on the Parish Council website to ensure that the details were correct. The Clerk should be advised if any amendments would be necessary.

ALL

11. Correspondence Warrington Borough Council

The following correspondence had been received from Warrington Borough Council and copies were available from the Clerk:

- a) Notice of closure of Church Lane from 29th May for one week (for work on the cobbles).

12. Correspondence Miscellaneous

The following correspondence had been received from a variety of sources and copies were available from the Clerk:

- a) Letter of thanks from North West Air Ambulance for the Parish Council donation of £500.
- b) Letter of thanks from Playability for the Parish Council donation of £250.
- c) Neighbourhoods in Warrington Bulletin, April 2018.
- d) St Wilfrid's Bell Project requested a letter of support for their plans to install new bells/frame.

13. Information for Noting

- a) The National Joint Council (NJC) had agreed a 2% pay increase for local government workers from 1st April 2018, and a subsequent 2% pay increase in April 2019. Note that there would be higher increases for staff on the lower pay points (SCP 6-19).
- b) The books/files for the Internal Audit would be collected by JDH Business Services on 21st May.
- c) The Clerk would be attending the Cheshire Pension Fund Employer Meeting on 11th May.
- d) Work had started on the renovation of Diamond Park on 30th April and work was due to start at Jubilee Park on/around 21st May.
- e) The new Parish Council website was now live. The Clerk, Deputy Clerk and Administration Assistant had all undergone training at the Liberonet Offices at Risley. Work was now underway on the new Grappenhall Heys Walled Garden website.
- f) The PDO/Local Plan Working Group met with John Groves on 23rd April and the next meeting of the working group would take place on 22nd May.

14. Co-option

Following the resignation of Mr Ian Fountain, and subsequent advertisement of a Casual Vacancy (for which no election request was made), it was **resolved that** Ms Sally Chisolm be co-opted as a Parish Councillor. The Clerk would arrange for the compilation of a New Parish Councillor Information Pack for Sally.

JR/SB

15. Two Year Chair Model

Councillor R Bate outlined a proposal for a two year Chair Model, whereby from May 2020, each Chair would complete 2 x 1 year consecutive terms, and in year 2 of this term, the Vice Chair would take more of an active role and undertake any necessary training. The outgoing Chair would also become Chair of the Resources Committee. It was **resolved that** this proposal would be accepted and the Clerk would make the necessary amendments to the Standing Orders.

JR

16. Church Lane Parking

Councillor Worsley outlined the ongoing issues with illegal parking on Church Lane. Councillor Worsley had met with WBC to discuss potential new signage. The Clerk had investigated the potential use of large planters but WBC would not permit this. It was **resolved that** Councillor C Worsley would continue to liaise with WBC regarding additional signage and **resolved that** the Clerk would find out where the Schools Programme was up to (via Mark Tune).

JR/CW

17. Quays Community Centre

Councillors R Fisher and D Hockenhull briefed members on the current financial and lease situation (due to expire in February 2019). Due to Councillor Fisher wanting to stand down in early 2019, it was **resolved that** Councillor Mrs L Fernyhough would be immediately co-opted onto the Quays Management Committee. It was also **resolved that** the Clerk and Councillor Hockenhull would compile a letter to Warrington Housing Association to ascertain their plans for the end of lease.

JR/DH

18. Thelwall Rose Queen Parish Council Stand

After much discussion, it was **resolved that** the Parish Council would have a stand at the Thelwall Rose Queen event to display/advertise the recent refurbishment projects at Jubilee Park and Diamond Park. It was also **resolved that** the Clerk would purchase new sturdy display boards for this event (and for use at other future events) up to a budget of £500. The Deputy Clerk would assist in providing photographs of the projects for the display.

JR/SB

19. Resignation of Deputy Clerk to the Council

The Deputy Clerk (Susan Brooks) had tendered her resignation and had given 3 months notice. Her last working day would be 2nd August. The Chair thanked Susan for all her efforts over the past 13 years, and wished her well in her future plans. It was **resolved that** the Resources Committee would meet in early June to discuss a replacement/working hours etc.

JR

20. Requests for Financial Assistance

- a) Warrington Disability Partnership requested funding towards the purchase of a heavy-duty mobility scooter, for Warrington Shopmobility. It was **resolved that** we would not make a contribution.
- b) Thelwall Guides requested funding towards a trip to the International Scout Centre in Switzerland. It was **resolved that** Councillor L Fernyhough would speak with the Guide Leader to request further information.

21. Financial Reporting

The Clerk presented an up to date analysis of 'expenditure to date'. No issues were reported.

22. Accounts for Payment

It was **resolved that** accounts for payment totalling £25,556.84 be approved.

23. Consideration of Planning Applications

Five planning applications had been considered. See list attached.

Grappenhall and Thelwall Parish Council

Programme of Meetings 2018-19

| | | | |
|-----------|--------------|-------------|--|
| 07 | June | 2018 | Planning Committee |
| 21 | June | | Council |
| 05 | July | | Planning Committee |
| 19 | July | | Council |
| 16 | August | | Recess Committee |
| 06 | September | | Planning Committee |
| 20 | September | | Council |
| 04 | October | | Planning Committee |
| 18 | October | | Council |
| 01 | November | | Planning Committee |
| 15 | November | | Council |
| 06 | December | | Planning Committee |
| 20 | December | | Council |
| 03 | January | 2019 | Planning Committee |
| 17 | January | | Council |
| 07 | February | | Planning Committee |
| 21 | February | | Council |
| 07 | March | | Planning Committee |
| 21 | March | | Council |
| 04 | April | | Planning Committee |
| 18 | April | | Council |
| 19 | April | | Good Friday |
| 22 | April | | Easter Monday |
| 02 | May | | Planning Committee |
| 16 | May | | Annual Parish Council Annual Parish Meeting |

N.B. Meetings of Resources, Parks & Open Spaces and Grappenhall Heys Estates Committees to be arranged.

Grappenhall and Thelwall Parish Council – Appointments 2018/19

| | <i>Appointments 18/19</i> |
|--|----------------------------|
| Chair of the Council | Mrs E Welborn |
| Vice-Chairman of the Council | C Taylor |
| | |
| Committees | |
| | |
| Planning Committee | D Hockenhull (Chair) |
| | R Fisher |
| | J McQuillian |
| | P Warner |
| | Mrs E Welborn |
| | M Biggin & P Wenlock (P/T) |
| | |
| Resources Committee | Mrs E Welborn (Chair) |
| | Mrs L Fernyhough |
| | D Hockenhull |
| | C Taylor |
| | C Worsley |
| | J McQuillian |
| | H Kazi |
| | |
| Recess Committee | Mrs E Welborn (Chair) |
| <i>(Chairman, V-Ch, Ch of Planning</i> | C Taylor |
| <i>and Ch of Grappenhall Heys</i> | Mrs L Fernyhough |
| <i>Estate Committee)</i> | D Hockenhull |
| | |
| Grappenhall Heys Estate | L Fernyhough (Chair) |
| Committee | D Hockenhull |
| | J McQuillian |
| | C Taylor |
| | Ms S Chisholm |
| | |
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| | <i>Appointments 18/19</i> |
| | |
| GYCA Liaison Committee | C Worsley (Chair) |
| | Mrs L Fernyhough |
| | P Warner |
| | R Bate |
| | |
| Parks & Open Spaces Committee | R Bate (Chair) |
| | M Biggin |
| | Mrs L Fernyhough |
| | H Kazi |
| | Miss W Johnson |
| | Mrs E Welborn |
| | M Stuart (Parish Warden) |
| Working Groups | |
| | |
| Neighbourhood Plan Working Group | P Wenlock (Chair) |
| | R Bate |
| | M Biggin |
| | W Johnson |
| | P Warner |
| | |
| South Warrington Parishes Local Plan Working Group | C Taylor (Chair) |
| | R Bate |
| | Plus representatives from other South Warrington Parish Councils |
| | |
| G&TPC Local Plan Working Group | Mrs E Welborn |
| | R Bate |
| | J McQuillan |
| | C Taylor |
| | P Warner |
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| | <i>Appointments 18/19</i> |
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| Outside Bodies | |
| | |
| CPRE | Mrs L Fernyhough |
| | |
| Quays Management Cttee | R Fisher |
| | D Hockenhull |
| | Mrs L Fernyhough |
| | |
| Thelwall Parish Hall Mgt Cttee | R Fisher |
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| Rights of Way Forum | P Warner |
| | |
| Warrington Police Forum | Mrs L Fernyhough |
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