



GRAPPENHALL AND THELWALL PARISH COUNCIL

Criteria for Minor Financial Assistance

The Parish Council has a small annual budget (usually between £3000 to £5000) available every year for providing financial support to local organisations. The Parish Council would prefer to give smaller donations to multiple organisations, rather than give large donations to only one or two organisations.

Grant applications are considered on a quarterly basis every January, April, July and October. Applications must be received by the 2nd Thursday of the month in order to be considered at the monthly Parish Council meeting, which takes place on the 3rd Thursday of the month.

1. Applications must be from voluntary or community organisations that are non-profit making.
2. Applications cannot be accepted from individuals.
3. Priority will be given to organisations which are based within the parish of Grappenhall or Thelwall and who provide a service wholly to Grappenhall or Thelwall.
4. Applications not falling within 3. above, will be considered from organisations who carry out an activity/service outside the parish, but also provide an activity/service for a proportion of the population of the parish. In such cases, statistical information will be required showing the extent of that activity.
5. Applications which do not fall within 3. or 4. above, will be considered providing no applications falling within those criteria are still outstanding. Please note that we cannot accept any applications from organisations who provide only an occasional/ad-hoc activity/service for the benefit of residents in our parish.
6. All requests for financial assistance will be considered by the Parish Council, but qualifications under para 3., 4. Or 5. will not automatically bind the Council to approve a grant. The Council will reserve the right to over-ride the above criteria should it consider there are special reasons for doing so.
7. All applications must be submitted with a copy of the most recent accounts, a summary of the organisation's activities and a justification of how the grant will benefit the parish.
8. All applications will be considered on their own merits and no previous application outcome will be considered a precedent.
8. Grant applications cannot be made retrospectively.
9. The size of the grant awarded is at the discretion of the Council.
10. The grant must be used for the purpose for which it was awarded, unless permission has been obtained from the Council to change to use of the grant monies.
11. Any unspent grant must be returned to the Parish Council.
12. All applicants, whether successful or not, will be notified of the outcome of their application.
13. Organisations can only apply for funding once per year, unless in exceptional circumstances.
14. The Parish Council requests that organisations provide feedback to them, after the grant has been spent.