



GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG

Janet Richards, Clerk to the Council/RFO

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8th November 2018

Dear Councillor

A meeting of the COUNCIL will be held at the Council Offices, Bellhouse Lane, Grappenhall, on **Thursday 15th November at 7.30 p.m.** at which your presence is requested.

Yours sincerely

Janet A Richards

Clerk to the Council/RFO

A G E N D A

1. Apologies for Absence

To consider apologies and reasons for absence. For resolution.

2. Disclosures of Pecuniary and Personal Interests

Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

3. Minutes

To approve as a correct record the minutes of the Parish Council Meeting on 18th October and to receive the minutes of the Planning Committee meeting on 1st November.

4. Dispensation Requests

To consider any dispensation requests from members.

5. Correspondence Warrington Borough Council

a) Letter from Michael Bell (Planning Policy Manager) responding to the letter that G&TPC sent to Professor Broomhead regarding the prematurity of the Stobart application and the draft Local Plan.

6. Correspondence Miscellaneous

a) Letter from Great Sankey Parish Council requesting that Grappenhall & Thelwall Parish Council (and all other Warrington Parish Councils) considers providing ongoing support for Warrington Foodbank.

7. Information for Noting

- a) As noted last month, Ron Berry (Caretaker for Jubilee Park) has now left the Parish Council after 43 years service. Would Councillors like to make a gift or honour his long service in any way?
- b) A meeting of the Parish Council/Friends Liaison Group will take place on Monday 19th November.
- c) A Parks & Open Spaces meeting will take place on Thursday 8th November.
- d) The Assistant Clerk attended a Chalc training sessions on 'Introduction to Local Councils for Clerks and Councillors' on 7th November.
- e) The Clerk, Assistant Clerk, Outreach Officer, Walled Garden Visitor Warden and Councillor Worsley attended a free Heartstart Emergency First Aid Training Course on Tuesday 30th October.
- f) The Clerk attended a Code of Conduct Training Session on 22nd October at the Town Hall.
- g) Councillor Fisher attended the Best Kept Village Awards Evening on 1st November. Grappenhall & Thelwall Parish Council came 3rd in our category out of 6 entries.

8. Conclusion of External Audit

The Clerk/RFO is pleased to report that the External Audit has been concluded by PKF Littlejohn LLP. Only one issue was raised (which was raised to all Parish Councils in Warrington), as follows:

“Section 2, Box 2, the annual precept, does not agree to the figure published by the precepting authority. The figures in Boxes 2 and 3 should read £135,367 and £132,561 respectively. All grants, including Council Tax Support Grant, should be shown in Box 3, as per the guidance notes on the AGAR. Please ensure that amendments are corrected in the prior year comparatives when completing next year’s AGAR.”

In the section “Other matters not affecting our opinion which we draw to the attention of the authority: NONE.

9. Neighbourhood Development Plan

Councillor Bate and the Clerk will provide an update on progress to date with this project (including actions ‘taken’ and actions ‘to be taken’). In brief, a leaflet/survey will be delivered to every household in the parish during wk/com 19th November and a consultation event will take place at GYCA on 29th November.

10. Update on the South Warrington Parish Councils Local Plan Liaison Group

Councillor Taylor, Councillor Bate and the Clerk will provide an update on progress (including actions ‘taken’ and actions ‘to be taken’). Updates will also be provided on the Stobart and Langtree Planning Applications.

11. Budget for the Financial Year 2019/2020

The Clerk will prepare a draft budget for 2019/2020 for consideration by members. This will be emailed out to members prior to the meeting. Councillor Kazi has also requested that members consider future funding for PCSO provision. For resolution.

12. Accounts for Payment

A schedule of Accounts for Payment to be tabled.

13. Expenditure to Date

The Clerk will present the ‘Expenditure to Date’.

14. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.