

## MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 20<sup>th</sup> DECEMBER 2018

**Present:** Councillors Mrs E Welborn (Chair), R Bate, A Bennett, M Biggin, S Chisholm, R Fisher, Ms W Johnson, H Kazi, J McQuillan, G Welborn, C Worsley and P Wenlock

**In Attendance:** Janet Richards, Clerk to the Council/RFO  
Colette Fellows, Assistant Clerk to the Council

### 148. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillors D Hockenhull, Mrs L Fernyhough, C Taylor and P Warner would be accepted.

### 149. Disclosure of Pecuniary & Personal Interests

No disclosures were made.

### 150. Minutes

**Resolved that** the minutes of the Parks & Open Spaces Committee on 8<sup>th</sup> November, Parish Council meeting on 16<sup>th</sup> November and Planning Committee meeting on 7<sup>th</sup> December be approved as a true record.

### 151. Dispensation Requests

No dispensation requests were received.

### 152. Local Policing Issues by PCSO Sharon Perrie

PCSO Sharon Perrie was unable to attend the meeting, but sent through the monthly crime statistics, as follows:

ASB Incidents	3
Suspicious Activity	11
Burglary	5
Criminal Damage	1
Road Traffic Collisions	4
Shoplifting	0
Theft	3

Priorities for January 2019 would be: school parking, shoplifting, Tru Cam, Community Speed Watch and Neighbourhood Watch Scheme.

It was **resolved that** the Clerk would ask Sharon to attend meetings on a quarterly basis (rather than monthly) in future.

### 153. Correspondence Warrington Borough Council (WBC)

- a) Consultation on the revised Gambling Policy (“Statement of Principles”) – deadline 27<sup>th</sup> December 2018 <http://www.warrington.gov.uk/info/201103/consultations/2452/draft-gambling-policy-consultation>
- b) Parish Remuneration Panel Recommendations for Members’ Allowances 2019-2020 (Note that for Parish Councils with a precept of more than £140,000 (i.e G&TPC), the recommended Chair allowance was £500-£1000).

### 154. Information for Noting

- a) A meeting of the Grappenhall Heys Estates Committee would take place on 14<sup>th</sup> January 2019.
- b) Alison Twine (new Jubilee Park Warden) had started work on 1<sup>st</sup> November to replace Ron Berry.

- c) The Park Warden for Diamond Park (Lindsay Owen) would be going on maternity leave on 17<sup>th</sup> December and a local resident had been recruited to cover her leave (Janet Taylor).

**155. Neighbourhood Development Plan (NDP)**

Councillor Bate provided an update on progress to date with this project. In brief, a revised survey was distributed to each household during November, and over 675 new surveys had been completed to date (most in hard copy format). The survey results contain a lot of useful information that could be used to improve the villages (in addition to the key information for the NDP). A public information evening had taken place at GYCA on 29<sup>th</sup> November, which had been well attended (over 50 members of the public had attended). Around 25 residents had volunteered to assist with the next stage of the project. A volunteer meeting would take place on 24<sup>th</sup> January, also at GYCA, in the Pre-School Room.

**156. Update on the South Warrington Parish Councils Local Plan Liaison Group**

The Clerk provided an update on progress to date with this project. In brief, a follows;

- A meeting of the Liaison Group had taken place on 10<sup>th</sup> December
- The Clerk had re-charged the £9k expenditure to date to other Parish Councils
- John Groves had completed a response to the EIA Screening Opinion on the Stretton site on behalf of the Liaison Group
- Parish Councillor/Clerk training would take place on 29<sup>th</sup> January
- Resident Group training would take place on 30<sup>th</sup> January
- Leaflets would be prepared and distributed to all households in South Warrington in April 2019, advising of the key points and the most effective way to respond to the consultation
- Public Briefing sessions would take place during April 2019 (once the draft Local Plan had been issued for consultation)

**157. Horticulture Apprentice**

A proposal, prepared by the Assistant Clerk, to employ a horticulture apprentice to work with the Parish Warden and Walled Garden Gardener was discussed. It was **resolved that** the Parish Council would commit to fund an apprentice for a two year period, from September 2019. The final proposals containing more specific details of the apprenticeship would be reviewed at a future monthly Parish Council meeting. In brief, the approximate cost for a 30 hour per week apprentice for two years would be £12,600. One day per week would be spent at college and the remaining 3 days would be split between the Walled Garden and the Parish Warden.

**158. Register of Members' Interests**

The majority of Register of Members' Interests had not been updated since 2012. New copies had been issued to all members for completion by the end of January. Updated forms would thereafter be updated on the Parish Council website.

**159. Request for Financial Assistance**

Marlfield Women's Institute requested financial assistance towards planting a tree at Grappenhall Library to commemorate the centenary of the WI. It was **resolved that** a grant of £100 would be made.

**160. Accounts for Payment**

It was **resolved that** accounts for payment totalling £17,654.26 be approved.

**161. Expenditure to Date**

The Clerk presented 'expenditure to date' and no issues were reported.

**162. Consideration of Planning Applications**

The recent planning applications were considered (see attached report).