



## GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG

Janet Richards, Clerk to the Council/RFO

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10<sup>th</sup> January 2019

Dear Councillor

A meeting of the COUNCIL will be held at the Council Offices, Bellhouse Lane, Grappenhall, on **Thursday 17<sup>th</sup> January at 7.30 p.m.** at which your presence is requested.

Yours sincerely

*Janet A Richards*

Clerk to the Council/RFO

### A G E N D A

1. **Apologies for Absence**  
To consider apologies and reasons for absence. For resolution.
2. **Disclosures of Pecuniary and Personal Interests**  
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.
3. **Minutes**  
To approve as a correct record the minutes of the Parish Council Meeting on 20<sup>th</sup> December and to receive the minutes of the Planning Committee meeting on 3<sup>rd</sup> January.
4. **Dispensation Requests**  
To consider any dispensation requests from members.
5. **Local Policing Issues by PCSO Sharon Perrie**  
PCSO Sharon Perrie will report on local policing issues and present the recent crime statistics.
6. **Correspondence Warrington Borough Council**
  - a) Consultation on draft Local Bus Information Strategy – deadline 31<sup>st</sup> January 2019.
7. **Information for Noting**
  - a) A meeting of the Grappenhall Heys Estate Committee will take place on Monday 14<sup>th</sup> January.
  - b) The Assistant Clerk and Councillor Worsley will be attending a presentation at Walton Parish Council by BT Openreach on 16<sup>th</sup> January in relation to improving Broadband speeds.
  - c) The new GYCA lease and associated paperwork in relation the rooftop lease, has finally been agreed and signed. The lease runs until 30<sup>th</sup> September 2036.
  - d) The Assistant Clerk is current obtaining quotes and designs for the new units for the Parish Council Office kitchen.
  - e) Preparations are underway for the Chair's Sunday (date tbc – but likely March/April 2019).
  - f) The Assistant Clerk will arrange a meeting of the Parks & Open Spaces meeting for end of January/early February.

**8. Neighbourhood Development Plan (NDP)**

Councillor Bate and the Clerk will provide an update on progress to date with this project (including actions ‘taken’ and actions ‘to be taken’). In brief, the survey issued in November has yielded a further 650+ responses, that can be added to the existing 175 from the initial survey. These are nearly all input into Survey Monkey (most were returned in hard copy format – so required manual inputting). The Planning Consultant from Kirkwells will shortly be analysing the survey results and producing an analysis report.

**9. Update on the South Warrington Parish Councils Local Plan Liaison Group**

Councillor Bate and the Clerk will provide an update on progress (including actions ‘taken’ and actions ‘to be taken’).

**10. Village Life**

David Skentelbery from Warrington Worldwide has written to ask whether Grappenhall and Thelwall Parish Council wish to sponsor the ‘What’s On’ column in Village Life magazine. The costs is £180+VAT for 12 months. Stockton Heath and Appleton Parish Councils have also been asked for similar sponsorship. For discussion and resolution.

**11. Risk Assessments**

The Parish Council Risk Assessment have been reviewed and some minor amendments have been made to the 15<sup>th</sup> March 2018 version. The Risk Assessment is attached to this agenda and the Clerk will go through the changes with Councillors at the meeting. For discussion and resolution.

**12. Parish Councillor Planning Training**

John Groves is able to offer a 2 hour planning overview training for members at a cost of £200 – which will cover;

- A brief history of planning in the UK
- Strategic Planning;
  - National planning policy
  - Developments plans
  - Neighbourhood planning
  - The role of the Parish Council
- Development Management;
  - The meaning of development
  - The development control process
  - Local council and community engagement and the role of the Parish Council

If a more tailored training course is required, John Groves can amend the above accordingly and the cost will be a maximum of £400. For discussion and resolution.

**13. Accounts for Payment**

A schedule of Accounts for Payment to be tabled.

**14. Expenditure to Date**

The Clerk will present the ‘Expenditure to Date’.

**15. Consideration of Planning Applications**

To consider any planning applications which require an immediate decision.