

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 21ST FEBRUARY 2019

Present: Councillors Mrs E Welborn (Chair), A Bennett, M Biggin, Ms S Chisholm, D Hockenull, Mrs L Fernyhough, R Fisher, Ms W Johnson, G Welborn, P Wenlock and C Taylor

In Attendance: Janet Richards, Clerk to the Council/RFO

189. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillors R Bate, J McQuillian, P Warner and C Worsley be accepted.

190. Disclosure of Pecuniary & Personal Interests

No disclosures were made.

191. Minutes

Resolved that the minutes of the Parish Council meeting on 17th January and Planning Committee meeting on 7th February be approved as a true record.

192. Dispensation Requests

No dispensation requests were received.

193. Correspondence Warrington Borough Council (WBC)

a) Notification of Grappenhall & Thelwall Footpath No. 23 Modification Order 2018 (footpath near Grappenhall Bridge).

194. Correspondence Miscellaneous

a) Email of thanks from St Wilfrid's PCC for the Parish Council donation of £150 towards the upkeep of the graveyard.

195. Information for Noting

- a) On Monday 28th January a vehicle had skidded on ice on the corner of Bell Lane, Thelwall and hit the War Memorial wall. The driver of the vehicle contacted the Parish Council to admit liability. The Clerk had sought a quote for repair (£420+VAT from Mallet Stonemasonry Ltd) and was seeking a further comparative quote to send to the drivers insurers.
- b) The Parish Council received a letter from Alkers Solicitors regarding an alleged accident that took place at the Walled Garden on 28th August 2017.
- c) The tree that fell in December 2018 on Cliff Lane at the entrance path to the Bridgewater Canal, had been removed by the Countrywide Grounds Maintenance and paid for by the Parish Council. Neither Warrington Borough Council nor Peel Holdings would take any responsibility for moving the tree, which was blocking the entrance to the canal path – both claiming that the land was unregistered and not their responsibility. Someone had erected a small fence completely blocking off the tree, which had also now been removed.
- d) The Assistant Clerk had sourced a new kitchen for the Parish Council Office. Installation would take place in Spring 2019.
- e) The full proposal for the Horticultural Apprentice would be presented at the March Parish Council meeting.
- f) The gas supplier at the Walled Garden had been switched from EON to Npower.
- g) The Clerk would attend a formal Emergency First aid at Work course on 25th February.
- h) The Parks & Open Spaces Committee would meet on Tuesday 26th February.
- i) There had been a lot of parish environmental complaints since Christmas, especially in relation to over spilling bins with dog waste. All had been reported to Warrington Borough Council.

- 196. Neighbourhood Development Plan (NDP)**
All hard copy questionnaires had been input into Survey Monkey (total 694), which would be analysed by the Planning Consultants (Kirkwells) in the coming weeks, along with the existing 175 questionnaires from the initial survey. A meeting of all those who had volunteered to lead/assist with the NDP project, had taken place on 24th January. The next meeting would take place on 7th March. Between 20-25 residents had volunteered to date.
- 197. Update on the South Warrington Parish Councils Local Plan Liaison Group**
The last monthly review meeting of this group took place on 18th February. The Planning Consultant (John Groves) had run two training sessions in January – one for South Warrington Parish Councillors and one for South Warrington resident groups. Both sessions had been well received. It was still expected that the draft Local Plan would be issued in March 2019. Following release of the Local Plan, the Liaison Group would compile and issue guidance leaflets to every household in South Warrington (except Stockton Heath) and would run parish briefing sessions for residents.
- 198. GDPR**
For noting. The Clerk was in the process of writing a ‘General Privacy Notice’ and an ‘Information & Data Protection Policy’ for the Parish Council. The final versions of both would be presented to the March or April Parish Council meeting, for resolution to adopt (or amend).
- 199. Christmas Lights**
The Christmas lights on Broad Lane and Thelwall New Road were in poor condition, and it was **resolved that** new lights would be purchased in readiness for Christmas 2019. Suggestions/estimates would be brought to the September Parish Council meeting for final resolution.
- 200. Accounts for Payment**
It was **resolved that** accounts for payment totalling £25,554.59 be approved.
- 201. Expenditure to Date**
The Clerk presented ‘expenditure to date’ and no issues were reported.
- 202. Consideration of Planning Applications**
The recent planning applications were considered (see attached report).