

MINUTES OF THE ANNUAL MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE ON THURSDAY 16TH MAY 2019

Present: Councillors P Wenlock (Chair), R Bate, A Bennett, Ms S Chisholm, D Hockenhull, Ms W Johnson, Mrs L Fernyhough, J McQuillan, P Warner, Mrs E Welborn, G Welborn and C Worsley

In Attendance: Janet Richards, Clerk to the Council/RFO

1. Election of Chair

It was **resolved that** Councillor P Wenlock be elected as Chair of the Council for the year 2019/20. The Declaration of Acceptance of Office was read and signed.

2. Election of Vice Chair

It was **resolved that** Councillor D Hockenhull be elected Vice Chair of the Council for the year 2019/20. The Declaration of Acceptance of Office was read and signed.

3. Apologies for Absence

Councillors M Biggin, R Fisher, H Kazi and C Taylor sent their apologies and reasons for absence. It was **resolved that** the apologies and reasons be accepted.

4. Dispensation Requests

No dispensation requests were received.

5. Disclosure of Pecuniary Interests

No disclosures were made.

6. Minutes

It was **resolved that** the minutes of the Parish Council meeting on 18th April and Planning Committee meeting on 2nd May be approved as a true record.

7. Appointment of Committees, Working Groups and Outside Bodies

It was **resolved that** appointments to Committees, Working Groups and Outside Bodies be made in accordance with the agreed schedule attached to these minutes.

8. Dates of Meetings

It was **resolved that** the meetings of the Council and Committees be held on the dates set out in the schedule attached to these minutes.

9. Information for Noting

- a) Advertising by Reaseheath College had resulted in 5 applications for the post of Horticultural Apprentice. Further advertising would be carried out in May/June both by Reaseheath and the Parish Council.
- b) A meeting had taken place on 14th May between Stobarts and representatives from South Warrington Parish Councils in relation to signage/litter.
- c) Councillor J McQuillan had taken part in an interview with Radio Merseyside regarding the Grappenhall Village Cobbles project, along with representatives from WBC Highways team.
- d) Direct Line Insurance had confirmed that they would pay for the damage to Thelwall War Memorial and the Clerk had instructed Mallett Stonemasonry Ltd to carry out the works.

10. Neighbourhood Development Plan (NDP)

Councillors Bate and Ms S Chisholm provided members with an update on this project, however the majority of this work had been put 'on hold' until after the Local Plan consultation had finished. A meeting would be scheduled for the end of June with volunteers.

11. Local Plan (Proposed Submission Version – PSV)

Councillor Bate provided members with an update on this work. In brief, 5 ‘public briefing’ sessions had taken place, each with a varying but reasonable turnout and a leaflet had been distributed to all households in South Warrington (except Stockton Heath). Both the briefing sessions and the leaflets had been organised by the South Warrington Parishes Local Plan Working Group. The next stage of this work would be for John Groves (Planning Consultant) to compile the consultation response from this group by the deadline of 17th June.

In terms of a specific G&TPC response to the PSV, John Groves had been commissioned to work with a small working group from G&TPC on this. The fee proposal of up to £2250 had previously been agreed.

In terms of the Stobart/Liberty planning application for Barleycastle Lane, Appleton Thorn, the South Warrington Parishes had instructed John Groves to prepare an objection response. G&TPC had also recommended that the application should be refused. The South Warrington Parishes had negotiated an extended deadline for the response to 31st May, however all other consultee responses had to be lodged with WBC by 23rd May. Councillor Ms S Chisholm requested that the Clerk put this on social media, to ensure that the general public also put forward objections to this application.

12. Annual Parish Council Accounts

It was **resolved that** the annual Parish Council Accounts and Annual Governance Statement be approved. (accounts attached).

13. Thelwall Rose Queen and Grappenhall Walking Day

Discussion took place as to whether the Parish Council should have stands at the Thelwall Rose Queen event and Grappenhall Walking Day. It was **resolved that** the Parish Council would have stands at both events. The Chair would liaise with the Clerk/Assistant Clerk to ensure suitable displays would be available. It was agreed that both stands would ‘showcase’ what the Parish Council had achieved in the past 12 months.

14. Accounts for Payment

It was **resolved that** accounts for payment totalling £24,796.53 be approved.

15. Expenditure to Date

The Clerk presented ‘expenditure to date’ against the 2019/20 budget. An ‘on target’ expenditure for month 2 of the year (May) would be 17%. The ‘actual’ expenditure was 13% for the Parish Council, 16% for the Walled Garden – resulting in an overall expenditure of 14% (ie. slightly below budget).

16. Consideration of Planning Applications

The recent planning applications were considered (see attached report).

Grappenhall & Thelwall Parish Council
Income & Expenditure Report
2018-2019

By Janet Richards, Clerk to the Council/RFO

Income

<i>Precept – Warrington Borough Council</i>	£,155,347.00
<i>WREN & HLF Grants</i>	£,125,981.00
<i>Walled Garden Investment Fund Income – Arnold Stansby</i>	£, 89,922.76
<i>Café Income – Ape Bars</i>	£, 12,049.36
<i>Local Plan Refunds from South Warrington Parish Councils</i>	£, 6,271.37
<i>Walled Garden Income from Outreach activities/ events/ visits</i>	£, 5,271.07
<i>Donations from Friends of GHWG</i>	£, 1,656.74
<i>Live Wire Interest</i>	£, 600.00
<i>Miscellaneous Income</i>	£, 295.70
<i>Interest – Barclays Bank</i>	£, 242.36
Total	£397,637.36

Expenditure

<i>New Play Equipment & Maintenance</i>	£,110,570.23
<i>Parish Council Staff Costs (inc. Cleaners)</i>	£, 87,930.78
<i>GH Walled Garden Staff Costs</i>	£, 53,382.71
<i>Grants/Donations</i>	£, 23,450.00
<i>Walled Garden Utility/Rates/Security/Site Maintenance</i>	£, 21,415.33
<i>Environmental Improvements & Planning Consultants Fees</i>	£, 16,798.11
<i>Walled Garden Equipment/Grounds Maintenance/Tree/General Maintenance</i>	£, 16,784.72
<i>Grounds Maintenance & Hanging Baskets</i>	£, 15,764.74
<i>Insurance & Audit Costs</i>	£, 9,025.12
<i>Parish Council Office Costs/Subscriptions/Utilities/Website</i>	£, 8,758.07
<i>General and Civic Expenses</i>	£, 3,975.73
<i>Walled Garden Outreach Costs</i>	£, 3,120.83
<i>Neighbourhood Development Plan Costs</i>	£, 2,793.85
<i>HLF Costs</i>	£, 509.62
Total	£374,279.84
<i>Total Expenditure with adjustments (petty cash/prepayments etc)</i>	£,374,683.10
<i>Balance brought forward from 2017/18</i>	£, 76,722.50
Add Income Less Expenditure i.e. balance to be carried forward	<u>£ 99,676.76</u>

Grappenhall and Thelwall Parish Council

Programme of Meetings 2019-20

06	June	2019	Planning Committee
20	June		Council
04	July		Planning Committee
18	July		Council
15	August		Recess Committee
05	September		Planning Committee
19	September		Council
03	October		Planning Committee
17	October		Council
07	November		Planning Committee
21	November		Council
05	December		Planning Committee
19	December		Council
02	January	2020	Planning Committee
16	January		Council
06	February		Planning Committee
20	February		Council
05	March		Planning Committee
19	March		Council
02	April		Planning Committee
16	April		Council
10	April		Good Friday
13	April		Easter Monday
07	May		Planning Committee
21	May		Annual Parish Council Annual Parish Meeting

**Grappenhall and Thelwall Parish Council
Appointments 2019/20**

	<i>Appointments 19/20</i>
Chair of the Council	P Wenlock
Vice-Chairman of the Council	D Hockenhull
Committees	
Planning Committee	D Hockenhull (Chair)
	R Fisher
	J McQuillian
	P Warner
	Mrs E Welborn (Vice Chair)
	M Biggin & P Wenlock (P/T)
Resources Committee	P Wenlock (Chair)
	Mrs L Fernyhough
	D Hockenhull
	C Taylor
	C Worsley
	H Kazi
Recess Committee	P Wenlock (Chair)
<i>(Chairman, V-Ch, Ch of Planning</i>	D Hockenhull
<i>and Ch of Grappenhall Heys</i>	Mrs L Fernyhough
<i>Estate Committee)</i>	Mrs E Welborn
Grappenhall Heys Estate	Mrs L Fernyhough (Chair)
Committee	D Hockenhull
	J McQuillian
	C Taylor
	Ms S Chisholm
GYCA Liaison Committee	C Worsley (Chair)
	Mrs L Fernyhough
	P Warner

	<i>Appointments 19/20</i>
	R Bate
Parks & Open Spaces	R Bate (Chair)
Committee	M Biggin
	Mrs L Fernyhough
	H Kazi
	Miss W Johnson
	Mrs E Welborn
	M Stuart (Parish Warden)
Working Groups	
Neighbourhood Plan Working	Ms S Chisholm
Group	R Bate
	M Biggin
	W Johnson
	P Warner
South Warrington Parishes	C Taylor (Chair)
Local Plan Working Group	R Bate
	Plus representatives from other South
	Warrington Parish Councils
G&TPC Local Plan Working	Mrs E Welborn
Group	R Bate
	J McQuillan
	C Taylor
	P Warner
	Ms S Chisholm
Outside Bodies	
CPRE	Mrs L Fernyhough
Quays Management Cttee	R Fisher

