

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL VIA ZOOM ON THURSDAY 15th OCTOBER 2020

Present: Councillors D Hockenhull (Chair), R Bate, Ms S Chisholm, R Fisher, Ms W Johnson, C Taylor, P Warner, Mrs E Welborn, G Welborn and C Worsley

In attendance: Janet Richards, Clerk & Responsible Financial Officer
Colette Fellows, Assistant Clerk to the Council

Action

83. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillors Mrs L Fernyough and J McQuillan would be accepted.

84. Disclosure of Pecuniary & Personal Interests

No disclosures were made.

85. Minutes

Resolved that the minutes of the Parish Council Meeting on 17th September and Planning Committee meeting on 1st October be approved as a true record.

86. Dispensation Requests

No individual dispensation requests were received; however, it was **resolved that** the following special dispensation covering all members would be in place during the Covid-19 pandemic:

“It is proposed that special dispensation be extended to all Councillors in relation to attendance of meetings during the period Covid-19 pandemic, in excess of the six-month requirement”.

87. Information for Noting

- a) The Clerk had completed all the work/submission for the External ‘Intermediate’ Audit.
- b) A Covid19 Risk Assessment had been completed at the Walled Garden. This was requested by Reaseheath College to enable the assessor for our apprentice to attend site and would be good practice for all delivery and workmen attending site.
- c) The Parish Warden had attended a Rospa Inspection/Repair course in Telford.
- d) The Administration Clerk was looking into adapting agendas for both Planning and Monthly PC meetings to communicate through the Website and Social Media accounts.
- e) The Assistant Clerk had completed 65% of her CiLCA qualification and had 70 days to complete.

88. Update on Purchase of Vehicle for Parish Warden

The Assistant Clerk updated members on the order of a vehicle for the Parish Warden. It was **resolved that** the van would be converted into a tipper at an extra cost of £687.96 per year and the insurance quote of £837 be accepted. It had been resolved previously, that the next vehicle to be purchased would be environmentally friendly and members suggested that we carbon offset the current vehicle on order by planting trees on either the Grappenhall Heys Village Green or on the path running from Broad Lane to the Walled Garden (next to the housebuilding site).

CF/ JR

89. Remembrance Sunday

Due to the scaled-down Remembrance Sunday commemorations, it was **resolved that** we would purchase two wreaths that the Chairman would lay in both Grappenhall and Thelwall. Councillor Bate would liaise with the churches/Royal British Legion to ascertain details and purchase two wreaths.

RB

90. **Apprentice Bus Pass**
It was **resolved that** the Parish Council would reimburse the apprentice with £432 for his annual bus pass.
91. **Covid-19 Update**
Brief discussion took place around the current Covid-19 issues. It was **resolved that** the Clerk would put more information regarding Covid-19 on the Parish Council Facebook page. **JR**
92. **South Warrington Parish Council Local Plan Working Group**
Councillors Bate and Taylor provided an update to members. In brief, the SWP had been concerned about the direction that WBC appeared to be taking the Local Plan. However, on 2nd October, WBC announced that they would be delaying the next stage of the Local Plan due to Covid-19 and other changed circumstances. The SWP had prepared a report which includes possible alternative routes WBC could take. These will be presented via Zoom on 27th (public) and 29th October (Parish Councils).
93. **St Wilfrid's School Parking Proposal**
Councillor Worsley provided an update for members. A Governors meeting had taken place on 14th October and was now uncertain how the project would proceed (in terms of 'who funds what' and the use of paid staff and/or volunteers). The Head would investigate best practice from other trial projects. The hope is that a trial at St Wilfrid's would take place at the end of 2020.
94. **Request for Funding**
a) Grappenhall Library requested funding towards essential building repairs. It was **resolved that** a donation of £450 would be made.
(It was also **resolved that** £850 would be moved from the Chairman's Civic Service budget into the Donations budget) **JR**
95. **Accounts for Payment**
It was **resolved** that accounts for payment totalling £23,853.93 be approved.
96. **Expenditure to date**
An 'on target' expenditure for October (month 7) would be 58%.
Parish Council expenditure is running at 45% and Walled Garden is 62%.
Overall expenditure is 50%.
There are no issues to report.
97. **Consideration of Planning Applications**
The recent planning applications were considered (see attached report).