

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL VIA ZOOM ON THURSDAY 19th NOVEMBER 2020

Present: Councillors D Hockenhull (Chair), R Bate, M Biggin, M Browne, Ms S Chisholm, Mrs L Fernyhough, R Fisher, Ms W Johnson, H Kazi, J McQuillian, H Speed, C Taylor, Mrs E Welborn, G Welborn and C Worsley

In attendance: Janet Richards, Clerk & Responsible Financial Officer
Colette Fellows, Assistant Clerk to the Council

Action

103. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillor Warner would be accepted.

104. Disclosure of Pecuniary & Personal Interests

Councillor Ms S Chisholm disclosed an interest in minute ref. 111 (her partner is one of the proposed co-optees) and Councillor Bate disclosed an interest in minute ref. 115a (he is a Trustee of Grappenhall Ex Serviceman's Club).

105. Minutes

Resolved that the minutes of the Parish Council meeting on 15th October and Planning Committee meeting on 5th November be approved as a true record.

106. Dispensation Requests

No dispensation requests were received.

107. Presentation by Inland Border Facility (IBF)

This was cancelled at short notice by Kevin Whitmore, Consultant for BECG. For noting that Warrington Borough Council wrote a letter to IBF, strongly objecting to the proposals.

108. PCSO Report

Members had been emailed the PCSO report prior to the meeting.

109. Information for Noting

- a) A meeting of the Grappenhall Heys Estate Committee had taken place via Zoom on 10th November.
- b) The Clerk had attended the WBC Parish Council Liaison meeting via Zoom on 12th November.
- c) We would need to discuss the 2021/22 budget at December's Parish Council meeting.
- d) The Clerk had been updating the Parish Council Facebook page with news stories.
- e) The Assistant Clerk had arranged for the Christmas light to go up and be switched on by 1st December.
- f) The Assistant Clerk had been organising the replenishing of grit bins.
- g) The Assistant Clerk had completed 87% of her CiLCA qualification and due to complete in 2 weeks.

110. Parish Council Office New Kitchen

In the 2018/19 budget, we had allocated a sum of £1500 (supply only) to replace the small kitchen at the Parish Council Office. This work still remained to be done and the Assistant Clerk had obtained similar quotes for supply and labour (JB Joinery & Building, £3200). It was **resolved that** due to the 2018/19 quotes being out of date, that two further quotations would be sought, however members wished to authorize expenditure up to £3200.

CF

111. Co-option of two Parish Councillors

It was **resolved that** Mark Browne and Helen Speed would be co-opted as Parish Councillors, with immediate effect, to replace Paul Wenlock and Andrew Bennett.

112. Covid-19 Update

Discussion took place regarding the current Covid-19 situation and it was agreed that we would carry on updating the website and Facebook page accordingly. Remembrance Day celebrations had been discussed and it was **resolved that** the Clerk would write to the churches and Grappenhall Royal British Legion to express our gratitude on carrying out commemorations in a Covid safe manner.

JR

113. South Warrington Parish Council Local Plan Working Group (SWP)

Councillors Bate and Taylor provided an update on the work of the SWP. In brief, two Zoom sessions had taken place on the 'alternative' Local Plan. The Local Plan work by WBC would likely stay on hold until May 2021. Also of note was the fact that Stobarts planning application/appeal had been refused.

Thanks were expressed by members to Councillors Bate and Taylor for their heavy involvement in this successful initiative to date.

114. St Wilfrid's School Parking Proposal

Councillor McQuillan updated members on the school parking proposal. The main issue was that the next steps to achieving "School Street" status had been identified as:

- Identifying potential operators
- Ensuring the school is assured in respect of DBS clearance, and their insurance and risk of the operation (if there are volunteers they are volunteers to the school – not the parish council or WBC)
- Operator training
- Operator PPE
- Information/ consultation undertake with local community and school community
- Traffic Regulation Order advertised
- Procurement of signs and barriers
- Launch date identified
- MOU with school and or volunteers established
- Risk assessments of the operation undertaken by the school supported by WBC in terms of operating within the highway.

115. Request for Funding

- a) Grappenhall Ex-Serviceman's Bowling club.
- b) North West Ambulance Service.

The Clerk/RFO had requested accounts from both organisations (in line with our policy on financial assistance) but neither had been able to supply them, so it was **resolved that** these items should go back on the December Parish Council agenda.

JR

116. Accounts for Payment

It was **resolved** that accounts for payment totalling £25,108.21 be approved.

117. Expenditure to date

The Clerk/RFO reported the following:

- 'on target' expenditure for month 9 was 67%
- Parish Council expenditure was running at 52%
- Walled Garden expenditure was running at 74%
- Overall, expenditure was running at 59%
- The RFO had no concerns

118. Consideration of Planning Applications

There were no planning applications to be considered.