

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL VIA ZOOM ON THURSDAY 21st JANUARY 2021

Present: Councillors D Hockenhull (Chair), R Bate, M Browne, Ms S Chisholm, Mrs L Fernyhough, R Fisher, J McQuillan, Mrs H Speed, C Taylor, P Warner, Mrs E Welborn, G Welborn and C Worsley

In attendance: Janet Richards, Clerk & Responsible Financial Officer
Colette Fellows, Assistant Clerk to the Council

Action

144. Apologies for Absence

It was **resolved that** apologies and reasons for absence from Councillor Ms W Johnson would be accepted.

145. Disclosure of Pecuniary & Personal Interests

No disclosures were made.

146. Minutes

Resolved that the minutes of the Parish Council meeting on 17th December and Planning Committee meeting on 8th January be approved as a true record.

147. Dispensation Requests

No dispensation requests were received.

148. PCSO Report

Members had been emailed the PCSO report prior to the meeting.

149. Information for Noting

- a) The Parish Council Office phone line and the internet had not been working between 29th December and 18th January.
- b) Jubilee Park consultation for the proposed adult exercise equipment was currently in progress.
- c) The adopted red telephone box on Bell Lane, Thelwall would be repainted by BT during 2021 repainting programme (April to September). Thanks to Councillor Taylor for highlighting this and the Assistant Clerk for arranging.
- d) The replacement kitchen would be installed over the weekend of 30th/31st January, minimising disruption to office working hours.
- e) The Assistant Clerk (Colette Fellows) had now finished and passed her CiLCA qualification and had obtained an Exemplary Submission Award for Unit 5. Congratulations to Colette !!!
- f) All staff still working during this latest lockdown within government Covid guidelines. The Walled Garden and parks remained open.
- g) The new Parish Council vehicle had been delivered prior to Christmas and was already proving invaluable.

150. Annual Review of Parish Council Risk Assessments

The Risk Assessments were reviewed and amended to include Covid and the new Parish Council van.

It was **resolved that** the revised Risk Assessment would be approved.

CF

151. Updated Financial Regulations

The Financial Regulations had been amended to include the Internal Auditors recommendations. It was **resolved that** the amended Financial Regulations would be approved.

JR

152. Future Staffing Requirements

The Clerk/RFO had decided to retire and a Resource Committee meeting would be set up to sort out future staffing requirements.

JR

153. South Warrington Parish Council Local Plan Working Group (SWP)

Councillor Bate and Taylor briefed members on the progress to date. It was unlikely that much would happen during 2021 and was hoped that WBC would re-think the Local Plan, following the SWP's plea for 'A new plan for a changing world'.

154. Bench on the Trans Pennine Trail (TPT)

It was **resolved that** the Parish Council would fund a replacement bench (and removal of the old bench) on the TPT near the Halfacre Lane entry, at a cost of £620+VAT. If feasible, the bench would contain a plaque stating 'Presented by Grappenhall & Thelwall Parish Council'. **CF**

155. Bin at Hill Top Road Bus Stop

It was **resolved that** the Parish Council would install a new bin at Hilltop Road Bus Stop, at a cost of £180+VAT plus £100 installation. The Parish Warden would regularly empty it. **CF**

156. Thelwall War Memorial

The War Memorial had suffered deterioration and was in need of repair. It was **resolved that** Mallett Stonemasons would be instructed to carry out the works at a cost of £1680+VAT. **JR/SC**

157. Covid-19 Update

Levels of Covid had been high in Grappenhall, Thelwall and Lymm North in recent weeks. Clarity was needed on appointments and whether members of public had to attend a mass vaccination centre. The Assistant Clerk would contact WBC to see clarification and put the feedback on the Facebook page. **CF**

158. Accounts for Payment

It was **resolved** that accounts for payment totalling £16,882.48 be approved.

159. Expenditure to date

- An 'on target' expenditure for January (month 10) was 83%
- Parish Council expenditure was running at 63%
- Walled Garden expenditure was running at 86%
- The overall figure was 70%
- No concerns

160. Consideration of Planning Applications

One application was considered.