



GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG

Janet Richards, Clerk to the Council/RFO

Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)

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8th April 2021

Dear Councillor

A meeting of the COUNCIL will be held via Zoom, on **Thursday 15th April at 7.30 p.m.** at which your presence is requested.

Yours sincerely

Janet A Richards

Clerk to the Council/RFO

A G E N D A

1. **Apologies for Absence**
To consider apologies and reasons for absence. For resolution.
2. **Disclosures of Pecuniary and Personal Interests**
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of the discussion on that item.
3. **Minutes**
To approve as a correct record the minutes of the Parish Council meeting on 18th March and to receive the minutes of the Planning Committee meeting on 1st April.
4. **Dispensation Requests**
To discuss any dispensation requests.
5. **Information for Noting**
 - a) Interviews took place on Thursday 1st April for the Assistant Clerk. Mrs Pat Burch was appointed and she starts on 13th April. All unsuccessful applications have been written to.
 - b) There will be a new phone system installed in the Parish Council Office and Walled Gardens in May, no extra cost, but will enable calls to be answered remotely when staff away from site.
6. **PCSO Crime Report**
An updated crime report will be emailed to all members prior to the meeting.
7. **South Warrington Parish Council Local Plan Working Group**
Councillor Taylor and Councillor Bate will provide an update to members.
8. **Covid-19 Update**
To discuss any relevant Covid-19 issues, to include choosing a venue for the May meeting (as 'virtual' meetings are unlawful after 7th May).

9. Extension of Apprentice Contract

The Horticultural Apprentice is due to finish his 2 year contract in September 2021. To consider extending this for a further 9-12 months. The Assistant Clerk will provide an overview at the meeting. For discussion and resolution.

10. Accounts for Payment

A schedule of Accounts for Payment to be tabled.

11. Expenditure to Date

The Clerk will present the expenditure to date, against the 2021/22 budget.

12. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.