



GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG

Colette Fellows, Clerk to the Council/RFO

Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)

info@grappenhallandthelwallpc.org.uk

12th May 2022

Dear Councillor

A meeting of the COUNCIL will be held in the Community Glasshouse, Grappenhall Heys Walled Garden, WA4 3DS, on **Thursday 20 May at 7.30 p.m.** at which your presence is requested.

Yours sincerely

Clerk to the Council/RFO

A G E N D A

1. **Election of Chairman**
To elect the Chairman of the Council for the year 2022/2023 and to receive the Chairman's Declaration of Acceptance of Office.
2. **Election of Vice-Chairman**
To elect the Vice Chairman of the Council for the year 2022/2023 and to receive the Vice Chairman's Declaration of Acceptance of Office.
3. **Apologies for Absence**
To consider apologies and reasons for absence. For resolution.
4. **Dispensation Requests**
To consider any dispensation requests from members.
5. **Disclosures of Pecuniary and Personal Interests**
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.
6. **Minutes**
To approve as a correct record the minutes of the Parish Council Meeting on 15th April, - to receive the minutes of an extraordinary meeting of the Grappenhall Heys Estate Committee on 15th April and to receive the minutes of the Planning Committee meeting on 6th May.
7. **Appointment of Committees, Working Groups and Outside Bodies**
Schedule to be discussed and resolved (see attached schedule).
8. **Dates of Meetings**
A draft schedule of dates is attached for approval (see attached schedule).
9. **Information for Noting**
 - a) Electrical Pat testing has been completed at the Parish Council Offices at a cost of £180+vat.

- b) The Apprentice Bradley Lowe has now completed his Maths level 1, which will enable him to complete the qualification in July 2022.
- c) The Estates Committee has held conversations with Arnold Stansby (a report will be sent to members)
- d) The Clerk will look to install Scribe (accounting software) from 1st July 2022.
- e) The Thelwall Book Exchange is now up and running in Diamond Park, Chaigelely School kindly donated and made the cabinet.

10. PCSO Crime Report

An updated crime report will be emailed to all members prior to the meeting.

11. South Warrington Parish Council Local Plan Working Group

Councillor Taylor and Councillor Bate will provide an update to members.

12. Parish Council Committees

To re-affirm that the following Committees have delegated powers to act to resolve matters without ratification at Full Council within the parameters of 'Terms of Reference' for discussion and resolution.

- Planning
- Estates
- Resources
- Parks and Open Spaces
- GYCA Liaison
- Recess

13. The Climate and Ecological Working Party

Councillor Browne will update members on the progress of the Working Party. The terms of reference (attached) for the working party to be adopted. For discussion and resolution.

The CEWP are intending to be present at the Thelwall Rose Queen to survey with local residents, Cllr Browne will update members on the content of the survey. For discussion and resolution.

14. Requests for Funding

A request for funding was received from GYCA in April, members requested more information (see attached) for essential improvements to the emergency lighting system. Accounts for 2020/21 have been supplied. For discussion and resolution.

A request for funding was received from All Saints Church Thelwall in April for car park improvements, (see attached) Accounts were also supplied at the last meeting. For discussion and resolution.

A request for funding has been received from the Weaste Lane Residents associated for a contribution towards a notice board of £500 (see attached). For discussion and resolution.

A request for funding has been received from the 25th Warrington East Scout Group (St Wilfrids) for a new heating system, the current system is old and costly. For discussion and resolution.

15. Annual Parish Council Accounts

The Clerk will present to 2021/22 accounts (see attached Income & Expenditure Report), and the appropriate Audit information. For resolution to accept.

The Internal Auditor (JDH Business Services Ltd) has presented the Interim Audit Report (see attached).

16. Accounts for Payment

A schedule of Accounts for Payment to be tabled.

17. Expenditure to Date

The Clerk will present the expenditure to date, against the 2022/23 budget.

18. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.

19. Parish Council Meeting Venue

Members to consider moving back to the Parish Council Meeting Room now all Covid restrictions have been lifted. For discussion and resolution.

To note that due to IT and information reasons, all planning applications to be considered at full Parish Council Meetings which will be held during the afternoon in the Parish Council Meeting Room (other than in Grappenhall Library), until the aforesaid meetings are held back in the Parish Council Meeting room.

Grappenhall and Thelwall Parish Council – Appointments 2021/2022

| | <i>Appointments 21/22</i> | <i>Appointments 22/23</i> |
|--|---------------------------|---------------------------|
| Chair of the Council | D Hockenhull | |
| Vice-Chairman of the Council | J McQuillian | |
| | | |
| Committees | | |
| | | |
| Planning Committee | J McQuillian (Chair) | |
| | M Browne (Vice Chair) | |
| | D Hockenhull | |
| | B Davies | |
| | S Brookes | |
| | R Hignett | |
| | M Biggin & R Bate (P/T) | |
| | | |
| Resources Committee | D Hockenhull (Chair) | |
| | Mrs L Fernyhough | |
| | J McQuillian | |
| | C Taylor | |
| | C Worsley | |
| | Mrs H Speed | |
| | | |
| Recess Committee | D Hockenhull (Chair) | |
| <i>(Chairman, V-Ch, Ch of Planning</i> | J McQuillian | |
| <i>and Ch Grappenhall Heys</i> | Mrs L Fernyhough | |
| <i>Estates Committee)</i> | M Browne | |
| | | |
| Grappenhall Heys Estate | Mrs L Fernyhough (Chair) | |
| | D Hockenhull | |
| | J McQuillian | |
| | C Taylor | |
| | Ms S Chisholm | |
| GYCA Liaison Committee | C Worsley (Chair) | |
| | Mrs L Fernyhough | |

| | <i>Appointments 21/22</i> | <i>Appointments 22/23</i> |
|----------------------------|--|---------------------------|
| | P Warner | |
| | R Bate | |
| | M Browne | |
| | | |
| Parks & Open Spaces | R Bate (Chair) | |
| Committee | M Biggin | |
| | Mrs L Fernyhough | |
| | Mrs H Speed | |
| | Ms S Chisholm | |
| | Ms W Johnson | |
| | M Browne | |
| | S Brookes | |
| | M Stuart (Parish Warden) | |
| Working Groups | | |
| | | |
| Neighbourhood Plan Working | Ms S Chisholm | |
| Group | R Bate | |
| | M Browne | |
| | B Davies | |
| | Mrs H Speed | |
| | R Hignett | |
| | P Warner | |
| | | |
| South Warrington Parishes | C Taylor (Chair) | |
| Local Plan Working Group | R Bate | |
| | Plus representatives from other South Warrington Parish Councils | |
| | | |
| G&TPC Local Plan Working | R Bate | |
| Group | J McQuillan | |
| | C Taylor | |
| | P Warner | |
| | Ms S Chisholm | |
| | C Worsley | |
| | B Davies | |

| | | |
|--------------------------------|-----------------------|--|
| Outside Bodies | | |
| | | |
| CPRE | Mrs L Fernyhough | |
| | | |
| Thelwall Parish Hall Mgt Cttee | R Fisher | |
| | | |
| Rights of Way Forum | P Warner | |
| | B Davies (substitute) | |
| | | |
| Warrington Police Forum | Mrs L Fernyhough | |

Grappenhall and Thelwall Parish Council

Programme of Meetings 2022-2023

| | |
|----------------------------|--|
| 2 nd June | Planning Committee |
| 16 th June | Council |
| 7 th July | Planning Committee |
| 12 th July | GYCA Liaison Committee |
| 21 st July | Council |
| 18 th August | Recess Committee |
| 1 st September | Planning Committee |
| 13 th September | Estates Committee |
| 15 th September | Council |
| 6 th October | Planning Committee |
| 11 th October | Parks and Open Spaces |
| 20 th October | Council |
| 3 rd November | Planning Committee |
| 8 th November | Resource Committee (Budgets) |
| 17 th November | Council |
| 1 st December | Planning Committee |
| 15 th December | Council |
| 5 th January | Planning Committee |
| 10 th January | Estates Committee |
| 19 th January | Council |
| 2 nd February | Planning Committee |
| 7 th February | Parks and Open Spaces |
| 16 th February | Council |
| 2 nd March | Planning Committee |
| 16 th March | Council |
| 6 th April | Planning Committee |
| 7 th April | Good Friday |
| 10 th April | Easter Monday |
| 18 th April | Resources |
| 20 th April | Council Committee |
| 4 th May | Planning Committee |
| 20 th May | Annual Parish Council Annual Parish Meeting |