

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL
HELD AT GRAPPENHALL LIBRARY, VICTORIA ROAD, GRAPPENHALL ON THE 19th MAY
2022**

Present Councillors J McQuillian (Chair), R Bate, S Brooks (left meeting at 20:03), M Browne, Ms S Chisholm, B Davies, Ms L Fernyhough, R Fisher, B Hignett, D Hockenull, Ms W Johnson, Ms H Speed and C Worsley.

In attendance Colette Fellows, Clerk and Responsible Financial Officer.

Action

1. Election of Chair

It was **resolved that** Councillor John McQuillian would serve as Chair of the Council for 2022/23 and 2023/24. The Declaration of Acceptance of Office was read and signed.

2. Election of Vice Chair

It was **resolved that** Councillor Mark Browne would also serve as Vice Chair of the Council for 2022/23 and 2023/24. The Declaration of Acceptance of Office was read and signed.

3. Apologies for Absence

It was **resolved that** apologies for absence from Councillor M Biggin, C Taylor and P Warner be accepted.

4. Dispensation Requests

No dispensation requests were received.

5. Disclosure of Pecuniary Interests

Councillor R Bate declared an interest in minute ref. 14a. Councillors R Fisher and Ms H Speed declared an interest in minute ref. 14b. Councillors Ms S Chisholm and B Hignett declared an interest in minute ref. 14c.

6. Minutes

It was **resolved that** the minutes of the Parish Council meeting on 17th March and 21st April, the Estates Committee meeting on 19th April and the extraordinary meeting of the Estates Committee on 15th April be approved as a true record.

7. Appointment of Committees, Working Groups and Outside Bodies

It was **resolved that** appointments to Committees, Working Groups and Outside Bodies be made in accordance with the agreed schedule attached to these minutes.

8. Dates of Meetings

It was **resolved that** the meetings of the Council and Committees be held on the dates set out in the schedule attached to these minutes.

9. Information for Noting

- a) Electrical Pat testing has been completed at the Parish Council Offices at a cost of £180+vat.
- b) The Apprentice Bradley Lowe has now completed his Maths level 1, which will enable him to complete the qualification in July 2022.
- c) The Estates Committee has held conversations with Nicolas Stockton of Arnold Stansby (report was sent to members) Cllr Brookes left the meeting at 20:03.
- d) The Clerk will look to install Scribe (accounting software) from 1st July 2022.

e) The Thelwall Book Exchange is now up and running in Diamond Park, Chaigelely School kindly made and donated the cabinet.

10. PCSO Crime Report

PCSO Sharon Perrie updated members with the most recent crime statistics (see below). Members asked the PCSO to investigate youths in the Thelwall Village Hall car park and vehicles parking on the corner of the Pickering Arms, causing traffic issues.

The PCSO is working with local schools on the ongoing parking issues and has requested the Enforcement Officers to attend more regularly.

Community Speed Watch – The PCSO is contacting David Shelton of the CSW to re-introduce the meetings which were stopped due to Covid.

Neighbourhood Watch Scheme – Looking to restart these meetings in person, but the information is currently being communicated through Cheshire Alert, which in turn is posted on our FaceBook page.

Anti Social Behaviour Incidents	= 3
Suspicious Activity	= 1
Burglary	= 2
Criminal Damage	= 1
Road Traffic Collisions	= 0
Shoplifting	= 2
Theft	= 0

11. South Warrington Parish Council Local Plan Working Group

Councillor Bate provided an update to members.

The Secretary of State Mr M Gove has declined to call in the Six56 Planning Application which the Borough Council's Development Management Committee (DMC) recently approved. SWP had been hopeful that Mr Gove would agree to a call-in because the previous Secretary of State had called-in the Stobart's proposal on a neighbouring site in the recent past.

Members discussed what further action could be taken and it was **resolved that** Grappenhall and Thelwall Parish Council would support SWP to challenge the DMC's decision to approve the application six546 and challenge Mr Gove's decision not to call-in the six56 application on the grounds that it is inconsistent with his predecessor's decision. In either case, a Judicial Review would be a probable approach. John Groves has contacted barrister Piers Riley-Smith to support the challenges and give his professional opinion.

CT/RB

12. Parish Council Committees

To re-affirm that the following Committees have delegated powers to act to resolve matters without ratification at full Council within the parameters of 'terms of reference'. It was **resolved that** affirmation be given and to move 'GYCA liaison group' to a Working Party and not a Committee. **CF**

- Planning
- Estates
- Resources
- Parks and Open Spaces
- Recess

13. The Climate and Ecological Working Party

Cllr M Browne updated members on the progress of the Working Party. It was **resolved that** the terms of reference be adopted.

The CEWP are intending to be present at the Thelwall Rose Queen to survey local residents. It was **resolved that** the stand contents be reviewed by members before the event in June.

MB

14. Requests for Funding

a)A request for funding was received from GYCA in April. Members requested more information for essential improvements to the emergency lighting system. Accounts for 2020/21 have been supplied. It was **resolved that** no funding would be awarded. **CF**

b)A request for funding was received from All Saints Church Thelwall in April for car park improvements, Accounts were also supplied at the last meeting. It was **resolved that** no funding would be awarded at this time and requested All Saints Church to re-apply towards year-end (February 2023) with an update of donations and fundraising events throughout the year. **CF**

c)A request for funding has been received from the Weaste Lane Residents associated with a contribution towards a notice board of £500. It was **resolved that** the Parish Council would apply for a new noticeboard to be sited on Weaste Lane and to have a dual purpose (half Parish Council business and half for the residents). **CF**

d)A request for funding has been received from the 25th Warrington East Scout Group (St Wilfrids) for a new heating system, the current system is old and costly. It was **resolved that** a grant of £500 be awarded. **CF**

15. Annual Parish Council Accounts

It was **resolved that** the annual Parish Council Accounts be approved (see attached)

The Internal Auditor (JDH Business Services Ltd) has presented the Interim Audit Report (see attached).

16. Accounts for Payment

It was **resolved that** accounts for payment totalling £31,784.64 be approved.

17. Expenditure to Date

The Clerk presented the expenditure to date, against the 2022/23 budget.

18. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.

19. Parish Council Meeting Venue

Members to consider moving back to the Parish Council Meeting Room now all Covid restrictions have been lifted. Members have requested advice from SLCC and other governing bodies as to best make the meeting room a safer environment and if there is any guidance on capacity. **CF**

Grappenhall and Thelwall Parish Council – Appointments 2021/2022

	<i>Appointments 21/22</i>	<i>Appointments 22/23</i>
Chair of the Council	D Hockenhull	John McQuillian
Vice-Chairman of the Council	J McQuillian	Mark Browne
Committees		
Planning Committee	J McQuillian (Chair)	Mark Browne (Chair)
	M Browne (Vice Chair)	Dave Hockenhull (Vice-Chair)
	D Hockenhull	Simon Brookes
	B Davies	Brian Davies
	S Brookes	R Hignett
	R Hignett	J McQuillian
	M Biggin & R Bate (P/T)	M Biggin & R Bate (P/T)
Resources Committee	D Hockenhull (Chair)	John McQuillian (Chair)
	Mrs L Fernyhough	Mrs L Fernyhough
	J McQuillian	D Hockenhull
	C Taylor	C Taylor
	C Worsley	C Worsley
	Mrs H Speed	Mrs Helen Speed
Recess Committee	D Hockenhull (Chair)	John McQuillian (Chair)
<i>(Chairman, V-Ch, Ch of Planning</i>	J McQuillian	Mark Browne
<i>and Ch Grappenhall Heys</i>	Mrs L Fernyhough	Lousie Fernyhough
<i>Estates Committee)</i>	M Browne	Dave Hockenhull
Grappenhall Heys Estate	Mrs L Fernyhough (Chair)	Mrs L Fernyhough
	D Hockenhull	Ms S Chisholm
	J McQuillian	D Hockenhull
	C Taylor	J McQuillian

	<i>Appointments 21/22</i>	<i>Appointments 22/23</i>
	Ms S Chisholm	C Taylor
Parks & Open Spaces	R Bate (Chair)	H Speed (Chair)
Committee	M Biggin	M Biggin
	Mrs L Fernyhough	M Browne
	Mrs H Speed	Ms S Chisholm
	Ms S Chisholm	Mrs L Fernyhough
	Ms W Johnson	Ms W Johnson
	M Browne	R Fisher
	M Stuart (Parish Warden)	M Stuart (Parish Warden)
Working Groups		
GYCA Liaison Working Party	C Worsley (Chair)	C Worsley (Chair)
	Mrs L Fernyhough	R Bate
	P Warner	M Browne
	R Bate	Mrs L Fernyhough
	M Browne	P Warner
Neighbourhood Plan Working	Ms S Chisholm	R Bate
Group	R Bate	M Browne
	M Browne	B Davies
	B Davies	Ms S Chisholm
	Mrs H Speed	R Hignett
	R Hignett	Mrs H Speed
	P Warner	P Warner
South Warrington Parishes	C Taylor (Chair)	C Taylor
Local Plan Working Group	R Bate	R Bate
	Plus representatives from other South Warrington Parish Councils	Plus representatives from other South Warrington Parish Councils
G&TPC Local Plan Working	R Bate	R Bate
Group	J McQuillan	J McQuillan

	<i>Appointments 21/22</i>	<i>Appointments 22/23</i>
	C Taylor	C Taylor
	P Warner	P Warner
	Ms S Chisholm	Ms S Chisholm
	C Worsley	C Worsley
	B Davies	B Davies

Outside Bodies		
CPRE	Mrs L Fernyhough	Mrs L Fernyhough
Thelwall Parish Hall Mgt Cttee	R Fisher	R Fisher
Rights of Way Forum	P Warner	P Warner
	B Davies (substitute)	B Davies (substitute)
Warrington Police Forum	Mrs L Fernyhough	Mrs L Fernyhough

Grappenhall and Thelwall Parish Council
Programme of Meetings 2022-2023

1 st June	Planning Committee
16 th June	Council
7 th July	Planning Committee
12 th July	GYCA Liaison Committee
21 st July	Council
18 th August	Recess Committee
1 st September	Planning Committee
13 th September	Estates Committee
15 th September	Council
6 th October	Planning Committee
11 th October	Parks and Open Spaces
20 th October	Council
3 rd November	Planning Committee

8 th November	Resource Committee (Budgets)
17 th November	Council
1 st December	Planning Committee
15 th December	Council
5 th January	Planning Committee
10 th January	Estates Committee
19 th January	Council
2 nd February	Planning Committee
7 th February	Parks and Open Spaces
16 th February	Council
2 nd March	Planning Committee
16 th March	Council
6 th April	Planning Committee
7th April	Good Friday
10th April	Easter Monday
18 th April	Resources
20 th April	Council Committee
4 th May	Planning Committee
18 th May	Annual Parish Council Annual Parish Meeting

Grappenhall & Thelwall Parish Council
Income & Expenditure Report
2021-2022

By Colette Fellows Clerk to the Council/RFO

Income

<i>Precept – Warrington Borough Council</i>	£,185,362.00
<i>Walled Garden Investment Fund Income – Arnold Stansby</i>	£, 65,688.24
<i>Friends of the Walled Garden</i>	£, 17,739.29
<i>Café Income – Ape Bars</i>	£, 9,326.96
<i>Walled Garden Income from Outreach activities/events/visits</i>	£, 8,059.28
<i>WBC Business Rates Refund</i>	£, 24,290.68
<i>Local Plan Refunds from South Warrington Parish Councils</i>	£, 132.98
<i>Grants</i>	£, 300.00
<i>Interest – Barclays Bank</i>	£, 66.35
Total	£310,965.78

Expenditure

<i>Parish Council Staff Costs (inc. training/Cleaners)</i>	£, 89,720.20
<i>GH Walled Garden Staff Costs</i>	£, 68,343.12
<i>Walled Garden Repairs</i>	£, 23,771.73
<i>Walled Garden Utility/Rates/Security/Site Maintenance</i>	£, 15,646.98
<i>Walled Garden Equipment/Grounds Maintenance/Tree/General Maintenance</i>	£, 1,432.00
<i>Walled Garden Outreach Produce costs</i>	£, 3,294.79
<i>Grounds Maintenance & Hanging Baskets</i>	£, 17,685.75
<i>Environmental Improvements incl. new van/new kitchen</i>	£, 4,062.45
<i>Insurance & Audit Costs</i>	£, 7,723.78
<i>Grants/Donations</i>	£, 3,400.00
<i>Parish Council Office Costs/Subscriptions/Utilities/Website</i>	£, 13,696.60
<i>New Play Equipment & Maintenance</i>	£, 6,465.89
<i>Local Plan Planning/Legal Consultants Fees</i>	£, 6,196.06
<i>Vehicle Costs (inc. insurance)</i>	£, 5,115.04
<i>General and Civic Expenses</i>	£, 1,777.38
<i>Elections</i>	£, 3,584.76
Total	£271,916.53

Total Expenditure with adjustments (petty cash etc) **£272,072.24**

Balance brought forward from 2020/2021 £,159,194.63

Add Income Less Expenditure i.e. balance to be carried forward **£198,088.17**

Long Term Investments

<i>Arnold Stansby Walled Garden</i>	£,2,549,217.47
<i>Live Wire Investment</i>	£, 15,000.00