

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL
AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 20th OCTOBER 2022**

Present Councillors J McQuillian (Chair), M Browne, Ms S Chisholm, Mrs L Fernyhough, R Fisher, R Hignett, D Hockenhull, Mrs J Marsh, C Taylor (from 7.50pm onwards), P Warner and C Worsley

In Attendance Colette Fellows, Clerk and Responsible Financial Officer

Action

99. It was **resolved that** apologies for absence from Councillors S Brooks, B Davies, Ms W Johnson, Mrs H Speed and Ms L Williams be accepted.

100. Dispensation Requests
No dispensation requests were received.

101. Disclosures of Pecuniary and Personal Interests
No disclosures were made.

102. Minutes
Resolved that the minutes of the Parish Council Meeting on the 6th of October be approved, and the minutes of the Estates Committee on the 27th of September be approved as a true record.

103. Information for Noting

- a) The Assistant Clerk is organising a short First Aid course at ‘Safety Central’ which is free for all colleagues.
- b) The Clerk and Assistant Clerk are in contact with WBC (environment dept) and The Environment Agency to discuss the current issues in Morris Brook Park.
- c) The website issues have been resolved after the Clerk contacted IXIS (website provider) who were slow in responding. The Clerk is currently reviewing the supplier to look for better support and a more economical package.
- d) Defibrillators have been checked and maintenance completed, and they are now registered with the Ambulance service.
- e) Bradley Lowe has started in his new role of Warden/Caretaker at the Walled Garden.

104. Update on actions from previous meetings

Agenda Item	Action Point	Lead	Update
2021-221	Scribe Accountancy Software	Clerk	Pending the new financial year 2023/2024.
2022 - 46	Livewire Investment repayment	Clerk	Awaiting a date for the Extraordinary Meeting to discuss investor’s repayments.
2022 - 93.1	Additional two bank accounts for reserves	Clerk	Pending
2022 - 97	Borough & Parish Councils joining forces with Parish Council Environment teams and Working Parties	Kerry Duffin (Lymm Clerk)	Confirmed G&TPC involvement, await first meeting date.
2022 – 97.2	Energy Performance Certificate for the Parish Council office	Clerk	Two more quotes are to be obtained.

105. Lymm Radio

Paul Smith from Lymm radio outlined the success of Lymm Radio and how they are expanding to cover more areas in the Northwest. The radio station was created during lockdown in 2020 to support the local community. On the back of their success, many local radio stations across the UK are becoming more centralised feeling that there's never been a greater need for local radio. Members can visit the studio in Lymm anytime to get a better understanding of how it all works.

Councillor Taylor arrived at the Parish Council Meeting at 7.50pm.

106. PCSO Crime Report

PCSO Sharon Perrie was unable to attend the meeting to report on local policing issues, but an updated crime report was emailed before the meeting as follows:

• ASB Incidents	2
• Suspicious Activity	1
• Burglary	1
• Criminal Damage	0
• Road Traffic Collision	0
• Shoplifting	0
• Theft	1

107. Expenditure to Date

The Clerk presented 'expenditure to date' against the budget and reported that at month 7 (October) the 'on target' expenditure was 58.3%.

- Parish Council expenditure was running at 49%
- Walled Garden expenditure was running at 58%
- The overall figure was 52%

108. Accounts for Payment

It was **resolved that** accounts for payment totalling £25,908.54 be approved.

109. Requests for Funding

No requests for funding have been received.

110. Option to opt out of the SAAA External Auditor Appointment

The Clerk informed members that the SAAA (Smaller Authorities Audit Appointments) have given Parish Councils the option to opt-out and make their own arrangements. It was **resolved that** the Parish Council would stay with the recommended SAAA appointed Auditors. **CF**

111. Governance Update

The Terms of Reference for the Estates Committee have been received and it **was resolved** to adopt. **CF**

111.1 The General Power of Competence

The Clerk asked members to consider adopting the 'General Power of Competence.' A Parish or Town Council must meet criteria set out by the Secretary of State (Localism Act 2011 s8) as set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

It **was resolved** to adopt the power. **CF**

112. South Warrington Parish Council Local Plan Working Group

Councillor Cliff Taylor updated members on the Examination in Public which took place over 4 weeks, Piers Riley-Smith and John Groves represented the SWP. Grappenhall and Thelwall Parish Council were represented along with other members of the public and spoke ref Thelwall Heys. The examination has now concluded, but the outcome is not known to date.

Cllr Taylor asked members if they would still support SWP going forward. Cllr Hockenhull proposed that Grappenhall and Thelwall stay with SWP, and this was seconded by Cllr Worsley. It was **resolved that** all members were in favour of continuing to support. It was also **resolved that** Cllr Mark Browne would replace Cllr Ryan Bate and represent the Parish along with Cllr Taylor. **CF**

113. Consideration of Planning Applications

The recent planning applications were considered (see attached report).