

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL
AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 15th DECEMBER 2022**

Present Councillors J McQuillian (Chair), M Browne, B Davies, Mrs L Fernyhough, R Fisher, B Hignett, D Hockenull, Ms W Johnson, Mrs J Marsh, P Warner, Ms L Williams, C Worsley, Mrs H Speed and C Taylor.

In Attendance Colette Fellows, Clerk and Responsible Financial Officer

Action

141. It was **resolved that** apologies for absence from Councillors S Brookes and Ms S Chisholm be accepted.
142. **Dispensation Requests**
No dispensation requests were made.
143. **Disclosures of Pecuniary and Personal Interests**
No disclosures were made.
144. **Minutes**
Resolved that the minutes of the Parish Council Meeting on the 17th November were approved as a true record and received the minutes of the Planning Committee on the 1st December and the Parks and Open Spaces on the 29th November 2022.
145. **Information for Noting**
- a) SLCC held their quarterly branch meeting at the Walled Gardens on the 30th November, which was received very well and they would like to return in the summer months.
 - b) The Website is now being hosted by Parish Council Websites and the Clerk will look to revisit the current layout to make it easier to navigate the pages.
 - c) The RFO and two Councillors from the Resource Committee held a ‘teams’ meeting with Arnold Stansby to review the current portfolio.
 - d) The Assistant Clerk has handed in her notice and will leave on the 22nd December. A replacement will be discussed at the upcoming Resources meeting in January 2023.
 - e) The BT contract for both the Walled Garden and the Parish Council office has been renewed saving around £1200 per annum.
 - f) The RFO has completed the re-declaration for the Pensions Regulator which runs for 3 years.
 - g) The Scribe Planning software package will not be available from 2024. The Clerk is looking into alternatives.
 - h) The Climate Committee held a meeting on the 6th December
 - i) A Councillor Contact information update will be sent to all Councillors prior to each meeting.
146. **Update on Actions from Previous Meetings**

Agenda Item	Action Point	Lead	Update
2021-221	Scribe Accountancy Software	Clerk	Pending the new financial year 2023/2024
2022 - 46	Livewire Investment repayment	Clerk	*Planning to hold an AGM but have not yet set a date. LiveWire Community Energy have a report they want to bring to the AGM but it is not finalised yet.

			Once they have this and the final report date will be set. They have to give 2 months' notice of the meeting and all investors will receive an official invitation. *Still no updates in December 2022
2022 - 93.1	Additional two bank accounts for reserves	Clerk	The applications for the Coop and Unity bank will be processed in December 2022. Many building societies and charity banks will not accept applications from local government.
2022-133	Notice Boards	Clerk	Outstanding
2022.134	Barley Road Trees outside the shops	Clerk	The Assistant Clerk has extracted minutes from July 1996 ref 96-72 and it states that the trees were planted with consent from the landowner (shopkeepers informed) and work carried out by WBC. Therefore the maintenance works are NOT the responsibility of the Parish Council. WBC has stated that they do not own the land. The Clerk is seeking clarification of the landowners by using a facility at WBC called the Land Terrier of which there may be a small charge.

147. Update on Local Policing Issues by PCSO Sharon Perrie

None received

148. Expenditure to Date

The 'on target' expenditure for November (month 9) was 75%.

- Parish Council expenditure was running at 63%
- Walled Garden expenditure was running at 78%
- The overall figure was 68%

149. Accounts for Payment

It was **resolved that** the accounts for payment totalling £ 27,044.71 be approved.

150. Requests for Funding

No requests for funding were received.

151. Governance Update.

The Terms of Reference for the Climate Committee had been received and it was **resolved** to adopt them.

152. Committees

Owing to recent resignations and elections the following members are proposing to join the Committees below. The website will be updated, and information circulated to all Councillors. **CF**

- Councillor Jenny Marsh Parks and Open Spaces and Estates
- Councillor Leila Williams Resources and Climate Committees
- Councillor Brian Davies New Chair of the Climate Committee

153. Neighbourhood Plan Working Group

With the impending Local Plan due to be published by WBC, Councillor S Chisholm proposed that the Working Group should re-commence with immediate effect. It was **resolved that**

the Group would recommence and members would be decided in January 2023 at the next meeting of the full Council. **SC/CF**

154. Thelwall Local History Group

The Thelwall Local History group will be celebrating the 1100th anniversary of Thelwall being a ‘Cyty’ in 2023. Cllr L Fernyhough updated members at the Parish Council meeting, after attending a working group meeting on the 13th December. Members agreed that the Parish Council will help support the event and Cllr L Fernyhough will feed this back to the working group. **LF/CF**

155. Energy Performance Group

The Clerk had obtained three quotes for the EPC at the Parish Council Offices. It was **resolved that** the quote from GMEAS Ltd for £285 be accepted for the Parish Council Office and asked the Clerk to complete the same exercise for the Walled Garden. **CF**

156. Jubilee Benches

It was discussed at the Jubilee Working party that two benches should be erected to commemorate the occasion. One to be placed at the Village Green (Grappenhall Heys) and the other in a location in Thelwall (to be confirmed). These items were listed in the unsuccessful Grant Application. It was **resolved that** a budget of £3,000 be allocated to purchase and install two benches and two oak trees. **CF**

157. Thelwall Parish Hall Defibrillator

The defibrillator at the Parish Hall needs a new battery and pads at a cost of £400+vat (the defibrillator has been damaged). It would be a more cost-effective solution to purchase a new, more modern defibrillator at a cost of £735+vat as the replacement battery is £100+ vat and only one type of pad would be required for both adults and children. It was **resolved that** a new defibrillator be purchased. **CF**

158. Consideration of Planning Applications

The recent planning applications were considered (see attached report)

Chair

Clerk