

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL
AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 16th FEBRUARY 2023**

Present Councillors J McQuillian (Chair), M Browne, Mrs L Fernyhough, B Hignett, D Hockenhull, Ms W Johnson, Mrs H Speed and P Warner.

In Attendance Colette Fellows, Clerk and Responsible Financial Officer

Action

188. It was **resolved that** apologies for absence from Councillors Ms S Chisholm, B Davies, R Fisher, Mrs J Marsh, Ms L Williams, C Taylor and C Worsley be accepted.

189. Dispensation Requests
No dispensation requests were made.

190. Disclosures of Pecuniary and Personal Interests
No disclosures were made.

191. Minutes
Resolved that the minutes of the Parish Council Meeting on the 19th January were approved as a true record and received the minutes of the Climate Committee on the 24th January, The Estates Committee on the 31st of January, and the Planning Committee on the 2nd February.

192. Information for Noting

- a) The New Assistant Clerk Beverley Doward commenced employment on the 6th of February.
- b) Members of the Speed Awareness Group have met to re-establish the group, the group is looking into risk assessments and safe places to site the SID machine for collecting data, this, in turn, will be used to provide information for WBC, in relation to traffic calming measures where needed.
- c) The gas/electric supplies at the Parish Council have been renewed. The electricity company is a zero-carbon supplier.
- d) Green Flag Award Walled Garden – The Outreach Officer has reapplied for this status and has been informed that there will be no charge due to our community status.
- e) The Energy Performance Certificate at a cost of £285+vat and will be discussed at the next Climate Committee meeting.
- f) Councillor Contact information update was emailed to all Councillors before the meeting.

193. Update on Actions from Previous Meetings

Agenda Item	Action Point	Lead	Update
2021-221	Scribe Accountancy Software	Clerk	Pending the new financial year 2023/2024
2022 - 46	Livewire Investment repayment	Clerk	*Planning to hold an AGM but have not yet set a date. LiveWire Community Energy has a report they want to bring to the AGM but it is not finalised yet. Once they have this and the final report date will be set. They have to give 2 months' notice of the meeting and all investors will receive an official invitation. *Still no updates in January 2023

2022 - 93.1	Additional two bank accounts for reserves	Clerk	The application to Unity is underway, currently going through security checks
2023 - 177	Neighbourhood Plan Working Party	Clerk & Ass/Clerk	Cllr S Chisholm is re/instating the group. The Clerk will look to investigate possible grant opportunities to support the group.

194. Update on Local Policing Issues by PCSO Sharon Perrie

Members had been emailed the PCSO report prior to the meeting with the most recent crime statistics:

Anti-Social Behaviour Incidents	= 0
Suspicious Activity	= 5
Burglary	= 3
Criminal Damage	= 0
Road Traffic Collisions	= 0
Shoplifting	= 0
Theft	= 3

The new Beat Manager P C William Austin attended the meeting for introductions. Councillors mentioned that residents are being targeted by cold-callers. PC Austin mentioned there are stickers available to deter, but there are some genuine charities in the area looking for support.

195. Expenditure to Date

The 'on target' expenditure for February (month 11) was 92%.

- Parish Council expenditure was running at 74%
- Walled Garden expenditure was running at 94%
- The overall figure was 80%

196. Accounts for Payment

It was **resolved that** the accounts for payment totalling £ 22,391.54 be approved.

197. Requests for Funding

No requests for funding were received.

198. Governance Update

198.1 The Parish Council Standing Orders had been revised and changes had been made to the 2022 version. It was **resolved that** this updated version be adopted. **CF**

198.2 The Parish Council Financial Regulations had been revised and changes had been made to the 2022 version. It was **resolved that** this updated version be adopted. **CF**

198.3 The Parish Council Risk Assessments had been revised and changes had been made to the 2022 version. It was **resolved that** this updated version be adopted. **CF**

198.4 A separate Risk Assessment was presented to members for the SID machines (Speed Indicator Device) It was **resolved that** this version be adopted. **CF**

199. Replacement Bus Shelters

Warrington BC, in association with the advertising company (alightmedia), is currently embarking upon a programme to replace the bus shelters in the area.

A total of 7 bus shelters are to be replaced within the Parish. One of these, the Knutsford Road/Dog and Dart inbound shelter (outside the Coop), is intended to have a living roof installed as part of the programme.

The Climate and Ecological Emergency (CEE) Committee discussed the matter of living roofs on the other 6 replacement bus shelters and agreed that a living roof on the shelters would be a visible contribution towards the Parish Council's commitment to creating space for nature and helping to address the climate emergency. The cost of installing living roofs on all 6 of the bus shelters would be £8325 plus VAT. Funding can be made for one or all of the six shelters (£1387.50 per shelter). There will be no maintenance charges.

It was **resolved that** the council would fund the following bus shelters to have a living roof installed at a cost of £1387.50 per shelter, a total cost of £8325+vat.

0037 Knutsford Rd/Albert Rd 3 Bay paper ad
0025 Dog and Dart/Knutsford Road outbound 3 Bay paper ad
0224 Knutsford Rd/Albert Rd 3 Bay digital ad
0233 Thelwall New Rd outside 66 2 Bay non ad
0234 Thelwall New Rd outside 155-157 2 Bay non ad
0235 Thelwall New Rd/Richmond Ave 2 Bay non ad

200. The Kings Coronation May 2023

Members were asked to consider the information from the Palace (see link below)

<https://www.royal.uk/coronation-weekend-plans-announced>

It was resolved that a small working party be set up, to include members of the Parish to look at projects that could be undertaken within the Parish. Volunteers will be invited to share in food and entertainment after the event. **CF**

201. South Warrington Parishes Working Party

Cllr Taylor was unable to attend the meeting, but an update was provided for members by email.

'SWP has unanimously agreed to active involvement in the 6/56 Public Inquiry.

It has engaged Groves Town Planning who have registered SWP as a participant with Rule 6 status and its Statement of Case has been submitted. GTP also attended a Case Management Meeting with the inspector this week which revolved around procedural matters'.

202. Councillor Vacancy

The Clerk declared a vacancy has arisen for a Parish Councillor. Due to the non-attendance in a six-month consecutive period. The Clerk is to inform Warrington Borough Council and the vacancy will be advertised. **CF**

203. Thelwall Local History Group

The Thelwall Local History group is celebrating the 1100th anniversary of Thelwall being a 'Cyty' in 2023. Cllr Louise Fernyhough updated members.

'The group are having fortnightly meetings and the head of Chaighly school is looking into grant funding from the Lotter Heritage Fund. Currently, there are several ideas for events such as Jazz event, Warrington bands/Spinners/Weavers/Dyers, Folk night, and cream teas with fizz. They would like to improve the War Memorial and looking for ideas to gift children of Thelwall to mark the event.

181. Consideration of Planning Applications

The recent planning applications were considered (see attached report).

Chair

Clerk