

MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 20th APRIL 2023

Present Councillors J McQuillian (Chair), B Davies, M Browne, Ms S Chisholm, Mrs L Fernyhough (arrived 7.36 pm), R Fisher, B Hignett, D Hockenhull, Mrs J Marsh, Ms L Williams, Mrs H Speed and C Worsley.

In Attendance Colette Fellows, Clerk and Responsible Financial Officer

Action

228. It was **resolved that** apologies for absence from Councillor Ms W Johnson, P Warner and C Taylor be accepted.

229. Dispensation Requests
No dispensation requests were made.

230. Disclosures of Pecuniary and Personal Interests
No disclosures were made.

231. Minutes
Resolved that the minutes of the Parish Council Meeting on 16th March 2023 were approved as a true record and received the minutes of the Parks and Open Spaces Committee on the 7th February and the Planning Committee on the 6th April 2023.

232. Information for Noting

- a) The UK Living Wage has increased from £9.90 to £10.90. This applies to the Park Wardens.
- b) The Outreach Officer Kate Fitch has secured a grant of £3k from Rowland Homes, towards the Man-Shed Project.
- c) The Clerk is undergoing a series of training sessions with Scribe Accounting.
- d) The Maintenance Contract is under review and four companies have quoted for the work, with results due on the 21st of April.
- e) The Clerk wrote to All Saints Church with ref to the £2k donation as requested.
- f) The Assistant Clerk attended an Air Quality symposium at the Masonic Hall Warrington.
- g) The Assistant Clerk attended the virtual meeting of the Parish Council Liaison Committee with WBC.
- h) The byelection was uncontested and we are pleased to welcome Moira Dolan as a Parish Councillor as of the 21st of April 2023.
- i) Councillor contact information update will be emailed to all Councillors before the meeting.

233. Update on Actions from Previous Meetings

Agenda Item	Action Point	Lead	Update
2022 - 46	Livewire Investment repayment	Clerk	The AGM is planned for Thursday 29 th June 2023 at 5 pm at the Great Sankey Neighbourhood Hub. Formal invitations to follow. Cllr McQuillian will attend if available.
2022 - 133	Notice Boards	Clerk	Installation is due at the end of April 2023
2022 – 156	Jubilee Benches	Clerk	Delivered and to be installed in April 2023.
2022 – 177	Neighbourhood Plan Working Party	SC/Clerk	Cllr Chisholm is re-instating the group. The Clerk has contacted the Community Action Group who offer

			support/guidance to members. The Assistant Clerk has contacted previous members of the group NPWP to see if they are still interested in being involved.
2022-217	Civic Ceremony	Clerk	The date has been confirmed for the 11 th of June at 1 pm. Music booked. Letters to guests are to be distributed in April 2023.
2022-220	Marlfield WI	Assistant Clerk	The WI has been contacted with suggested sites for a small border of land for wildflowers for the commemoration of the King's Coronation. The WI have decided that Morris Brook Park would be their preferred location. The Assistant Clerk is in contact with WBC to facilitate.

234. Update on Local Policing Issues by PCSO Sharon Perrie

Members had been emailed the PCSO report prior to the meeting with the most recent crime statistics:

Anti-Social Behaviour Incidents	= 2
Suspicious Activity	= 4
Burglary	= 2
Criminal Damage	= 0
Road Traffic Collisions	= 0
Shoplifting	= 0
Theft	= 2

Any Other Business

ASB – Usual hot spots will be checked. St Wilfrid's Church car park and community centre car park have been added to the list as there had been reports of vehicles parking up.

School Parking – On going with all schools – Grappenhall Heys residents are starting to complain about parents blocking pavements. The PCSO is working with the school on that. The PCSO attended a meeting with the school, a governor, and residents concerning parking.

Tru Cam – Knutsford Rd =19 activations – Thelwall New Rd = 0 activations. Broad Lane = 22 – Chester Rd = 0 activations.

We have night vision for a limited time on camera so will go back to re-do Thelwall New Road after receiving numerous complaints.

BE AWARE – Cold callers are on the raise as the weather is staying lighter for longer.

GOOD NEWS/PRO ACTIVE POLICING - 4 x Fixed Penalty Notices have been given out all around G&T as we are getting complaints about poor parking.

235. Expenditure to Date

The 'on target' expenditure for April (month 1) was 8.33%.

- Parish Council expenditure was running at 6%
- Walled Garden expenditure was running at 6%
- The overall figure was 6%

236. Accounts for Payment

It was **resolved that** the accounts for payment totalling £ 24,751.61 be approved.

236.1 Petty Cash

The petty cash expenditure for Parish Council Office October 2022 – March 2023 of £272.33+vat, was presented for ratification and was **approved to accept**. Cllr J McQuillian checked and verified all receipts before the meeting.

The petty cash expenditure for the Walled Garden from April 2022 – March 2023 of £426.49+vat was presented for ratification and was **approved to accept**. Cllr R Fisher checked and verified all receipts.

237. Earmarked Reserves

The Clerk presented the proposal as recommended by the Resource Committee to earmark £15,750 of balances of which details will be presented in the final accounts. and that £12,100 part of the remaining funds for 2022/2023 be used to pay for projects agreed in 2022/2023, for works not yet completed. It was **resolved** to accept the proposal.

238. Asset Register

It was **resolved that** the Asset Register was presented to members for approval, would be accepted and record the following item had been disposed of as follows:

1. Bee Equipment in the Walled Garden cost £1,1191 and sold for £500 (minuted in the Estates Committee on the 27th of September 2022)

239. PKF External Auditors

Correspondence from PKF Littlejohn is as follows: -

The External auditor certificate 2021/22

‘We certify that we have completed our review of Sections 1 and 2 of the Annual Governance & Accountability Return and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022’.

The cost of the work for the AGAR was £800+vat, PKF needed to undertake additional work for £876.25+vat, due to receiving challenge correspondence in relation to the 2021/22 AGAR submission.

The full report was sent separately.

240. Requests for Funding

219.1 A request was received from PCC secretary Kath Mellor requesting funding for a coronation mug. It was **resolved that** no funding would be given on this occasion and that the request was not for the wider community. Members have agreed to support the Thelwall Cytty 1100th for the wider community.

219.2 A request was received from Thelwall Rose Queen for the annual event. It was **resolved that** the request of £250 be granted.

219.3 A request was received from ‘FUN’ (Families United Warrington) which supports children and young adults with physical, neurodiverse and complex disabilities. It was **resolved that** £250 be granted.

219.4 A request was received from the Memory Café Lymm Sanctuary Hub which provides a safe space for those diagnosed with dementia. It was **resolved that** a donation of £100 be granted for the Coronation event.

- 241. South Warrington Parish Council Local Plan Working Group**
Members were updated by Cllr M Browne on the proposed SWP response (composed by Groves Town Planning Ltd) to the Main Modifications of the Local Plan as reported by the Planning Inspectors. It was **resolved that** members would fully support the proposed response.
- 242. Thelwall Cyty 1100 year Celebrations.**
The Thelwall Local History group are celebrating the 1100th anniversary of Thelwall being a 'Cyty' in 2023. A new group has now formed a constitution under 'Thelwall 1100 Management Committee'. Cllr L Fernyhough and the Clerk are members of the committee. There has been a grant application with HLF and the Committee awaits the decision.
Current costs for the event are around £15-20k which include legacies. Members were updated on progress by the Clerk and it was **resolved that** a letter of support would be sent to the committee and an initial grant of £1,000 be granted.
- 243. Thelwall Memorial Repairs**
The wall behind the memorial has partially collapsed. Mallet Stonemasonry Ltd has quoted for the repairs. This would involve removing and moving the old wall, with new footings and rebuilding using the fallen stones. The cost of the work is £1380+vat. It was **resolved that** works should be completed at the earliest convenience, due to the specialised works more quotes are not required.
- 244. Weblinks**
The meeting of the Council held on 17 December 2009 (Min 2009/162) resolved that only web links from non-profit making organisations based in Grappenhall or Thelwall would be permitted on the Parish Council website. However, the use of web links and the internet has increased extensively as a source of information since 2009. If implemented literally the current policy would even prevent links to Warrington BC website. It was **resolved that** the policy would just restrict web links to non-profit organisations.
- 245. Support for Grappenhall and Thelwall Walking days.**
Thelwall Rose Queen is on the 17th of June, would members wish to have a stall, and could Councillors confirm their attendance? It was **resolved that** members wished to have a stall and the Climate Committee requested the theme to be around 'Climate Change' as this was the feedback received from attendees and visitors of all age groups to the stall at last year's event.

Grappenhall Walking Day is on the 24th of June, would members wish to have a stall, and could Councillors confirm their attendance? It was **resolved that** members would like a stall to promote the Parish Council and Climate Change. The Clerk would organise a rota for all members who are attending to man the stall for both Thelwall and Grappenhall walking days.
- 246. Consideration of Planning Applications**
No Planning Applications were received from WBC for consideration.