

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL
HELD AT THE COUNCIL OFFICE, BELLHOUSE LANE, GRAPPENHALL ON THE 11th MAY
2023**

Present Councillors J McQuillian (Chair), M Browne, Ms S Chisholm, B Davies, Ms M Dolan, Ms L Fernyhough, R Fisher, B Hignett, D Hockenhull, Ms W Johnson, Mrs J Marsh Ms H Speed, Ms L Williams and C Worsley.

In attendance Colette Fellows, Clerk and Responsible Financial Officer.
Beverley Doward, Assistant Clerk

Action

1. Election of Chair/ Vice Chair

It was **resolved** at last year's Annual meeting that Councillor John McQuillian would serve as Chair of the Council for both 2022/23 and 2023/24 and that similarly Councillor Mark Browne would also serve as Vice Chair of the Council for 2022/23 and 2023/24.

2. Apologies for Absence

It was **resolved that** apologies for absence from Councillors C Taylor and P Warner be accepted.

3. Welcome

The Chair welcomed Councillor Ms M Dolan to her first meeting of the Parish Council.

4. Dispensation Requests

No dispensation requests were received.

5. Disclosure of Pecuniary Interests

No disclosures of pecuniary interests were received.

6. Minutes

It was **resolved that** the minutes of the Parish Council meeting on 20th April and the Resources Committee meeting on 18th April be approved as a true record.

7. Appointment of Committees, Working Groups and Outside Bodies

It was **resolved that** appointments to Committees, Working Groups and Outside Bodies be made in accordance with the agreed schedule attached to these minutes.

8. Dates of Meetings

It was **resolved that** the meetings of the Council and Committees be held on the dates set out in the schedule attached to these minutes.

9. Information for Noting

a) A thank-you has been received from FUN for the donation of £250.00.

b) Thelwall 1100 Committee have thanked the Parish Council for the initial donation of £1000.

c) Bellfield Landscapes are to complete the hanging baskets and summer planting in the coming weeks at a cost of £643+vat. Market testing will be undertaken in advance of next year's planting season to ensure value for money.

d) Invitations for the Civic Celebration have been sent out.

e) The Clerk has received the renewal for the *Clerks and Councils Direct Magazine*, currently, we have 3 copies every qtr, this is to be reduced to one office copy. Any Councillors wishing to read should inform the office.

f) Councillor contact information update was emailed to all Councillors before the meeting.

10. Update on actions from previous meetings

Minute Ref	Action Point	Lead	Update
2022 - 46	Livewire Investment repayment	Clerk	The AGM is planned for Thursday 29 th June 2023 at 5 pm at the Great Sankey Neighbourhood Hub. Formal invitations to follow. Cllr McQuillian will attend if available.
2022 - 133	Notice Boards	Clerk	Installation is scheduled for w/c 22 May
2022 – 156	Jubilee Benches	Clerk	As above
2022 – 177	Neighbourhood Plan Working Party	SC/Clerk	Cllr Chisholm is re-instating the group.
2022-243	Thelwall Memorial Repairs	Clerk	The work to repair will be completed in May 2023.
2022-245	Support for Walking Days	Clerk	The Clerk/Assistant Clerk will arrange a rota for stalls to be manned on walking days

11. PCSO Crime Report

Members had been emailed the PCSO report prior to the meeting with the most recent crime statistics:

Anti-Social Behaviour Incidents	= 2
Suspicious Activity	= 2
Burglary	= 1
Criminal Damage	= 0
Road Traffic Collisions	= 0
Shoplifting	= 0
Theft	= 0

12. Expenditure to Date

The 'on-target' expenditure for May 2023 was 16.67%

- Parish Council expenditure was running at 12%
- Walled Garden expenditure was running at 11%
- The overall figure was 11%
- No concerns.

13. Accounts for Payment

It was **resolved that** the accounts for payment totalling £20,993.04 be approved and £85,000 was also transferred to Unity Trust (reserve account).

14. Governance

14.1 It was **resolved that** the Terms of Reference for the Parks and Opens Spaces Committee that had been reviewed be adopted. **CF**

14.2 It was **resolved that** the Expenses Policy prepared as a requirement from the Internal Auditor and reviewed be adopted. **CF**

15. Grounds Maintenance Contract

The Internal Auditor had highlighted that the current Grounds Maintenance Contract should be market tested for value for money. Four quotes for the work have been and these will be evaluated against the specification by the Resources Committee. **CF**

16. Parish Council Website

It was **resolved that** work on a new website for both the Parish Council and the Walled Garden would be undertaken at a cost of £569+vat. It is intended that the new website would be more user-friendly for operatives and more intuitive and easier for consumers to navigate than the existing one. **CF**

17. Broomfields Leisure Centre Levelling up Support

In response to a request from the office of Andy Carter MP that all Parishes in the South of Warrington (aside from Lymm) offer their support for the Levelling Up bid for funding to improve Broomfields Leisure Centre, it was **resolved that** the Council would send a letter of support to the Secretary of State for Levelling Up, Housing and Communities copied to Andy Carter MP. **CF**

18. Consideration of Planning Applications

The recent planning applications were considered (see attached report).

Grappenhall and Thelwall Parish Council – Appointments 2023/2024

	<i>Appointments 22/23</i>	<i>Appointments 23/24</i>
Chair of the Council	J McQuillian	J McQuillian
Vice-Chairman of the Council	M Browne	M Browne
Committees		
Planning Committee	M Browne (Chair)	M Browne
	D Hockenhull (Vice-Chair)	D Hockenhull (Vice-Chair)
		B Davies
	B Davies	R Hignett
	R Hignett	J McQuillian
	J McQuillian	
Resources Committee	J McQuillian (Chair)	J McQuillian (Chair)
	Mrs L Fernyhough	Mrs L Fernyhough
	D Hockenhull	D Hockenhull
	C Taylor	Mrs H Speed
	C Worsley	C Taylor
	Mrs H Speed	Ms L Williams
	Ms L Williams	C Worsley
Recess Committee	J McQuillian (Chair)	J McQuillian (Chair)
<i>(Chairman, V-Ch, Ch of Planning</i>	M Browne	M Browne
<i>and Ch Grappenhall Heys</i>	L Fernyhough	L Fernyhough
<i>Estates Committee)</i>	D Hockenhull	D Hockenhull
Grappenhall Heys Estate	Mrs L Fernyhough (Chair)	Mrs L Fernyhough (Chair)
	Ms S Chisholm	Ms S Chisholm
	D Hockenhull	D Hockenhull
	J McQuillian	Mrs J Marsh
	C Taylor	J McQuillian

	<i>Appointments 22/23</i>	<i>Appointments 23/24</i>
	Mrs J Marsh	C Taylor
GYCA Liaison Working Party	C Worsley (Chair)	C Worsley (Chair)
	M Browne	M Browne
	Mrs L Fernyhough	Mrs L Fernyhough
	P Warner	P Warner
Parks & Open Spaces	Mrs H Speed (Chair)	Mrs H Speed (Chair)
Committee	Ms S Chisholm	Moira Dolan
	Mrs L Fernyhough	R Fisher
	Ms W Johnson	Ms W Johnson
	R Fisher	Mrs J Marsh
	Mrs J Marsh	M Stuart (Parish Warden)
	M Stuart (Parish Warden)	
Climate	B Davies (Chair)	B Davies (Chair)
	M Browne	M Browne
	Ms. S Chisholm	Ms L Williams
	Ms L Williams	
Working Groups		
Neighbourhood Plan Working	Ms S Chisholm	Ms S Chisholm
Group	M Browne	M Browne
	B Davies	B Davies
	R Hignett	R Hignett
	Mrs H Speed	Mrs H Speed
	P Warner	P Warner
South Warrington Parishes	C Taylor (Chair)	C Taylor (Chair)
	M Browne	M Browne
	Plus representatives from other South Warrington Parish Councils	Plus representatives from other South Warrington Parish Councils
G&TPC Local Plan Working	J McQuillian	J McQuillian

	<i>Appointments 22/23</i>	<i>Appointments 23/24</i>
Group	C Taylor	C Taylor
	P Warner	P Warner
	Ms S Chisholm	Ms S Chisholm
	C Worsley	C Worsley
	B Davies	B Davies
Outside Bodies		
CPRE	Mrs L Fernyhough	Mrs L Fernyhough
Thelwall Parish Hall Mgt Cttee	R Fisher	R Fisher
Rights of Way Forum	P Warner	P Warner
	B Davies (substitute)	B Davies (substitute)
Warrington Police Forum	Mrs L Fernyhough	Mrs L Fernyhough

Grappenhall and Thelwall Parish Council

Programme of Meetings 2023-2024

16 th May	Climate Committee
1 st June	Planning Committee
14 th June	Parks and Open Spaces
15 th June	Council
20 th June	Resources Committee
6 th July	Planning Committee
11 th July	Estates Committee
20 th July	Council
17 th August	Recess Committee
7 th September	Planning Committee
13 th September	Climate Committee
21 st September	Council
5 th October	Planning Committee
10 th October	Estates Committee
11 th October	Parks and Open Spaces
19 th October	Council
2 nd November	Planning Committee
7 th November	Resource Committee (Budgets)
16 th November	Council
7 th December	Planning Committee
21 st December	Council (precept setting)
4 th January	Planning Committee
10 th January	Climate Committee
18 th January	Council
30 st January	Estates Committee
1 st February	Planning Committee
7 th February	Parks and Open Spaces
15 th February	Council
7 th March	Planning Committee
21 st March	Council
29 th March	Good Friday
1st April	Easter Monday
4 th April	Planning Committee
16 th April	Resources Committee
18 th April	Council Committee
30 th April	Estates Committee
2 nd May	Planning Committee
16 th May	Annual Parish Council Annual Parish Meeting