

**MINUTES OF A MEETING OF THE GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 20<sup>th</sup> JULY 2023**

**Present** Councillors M Browne (Vice-Chair), Ms S Chisholm, B Davies, Ms M Dolan, B Hignett, D Hockenhull, Ms W Johnson, Mrs H Speed, C Taylor, and Ms L Williams.

**In Attendance** Colette Fellows, Clerk and Responsible Financial Officer

**Action**

48. It was **resolved that** apologies for absence from Councillor R Fisher, Mrs L Fernyhough, Ms J Marsh, J McQuillan (Chair), P Warner and C Worsley be accepted.

49. **Dispensation Requests**  
No dispensation requests were made.

50. **Disclosures of Pecuniary and Personal Interests**  
Cllr H Speed declared an interest in item 60.2 on the agenda and took no part in the discussion.

51. **Minutes**  
**Resolved that** the minutes of the Parish Council Meeting on 15<sup>th</sup> June 2023 were approved as a true record and received the minutes of the Parks & Open Spaces Committee on the 16<sup>th</sup> May, The Resource Committee on the 20<sup>th</sup> June 2023, and the Planning Committee on the 6<sup>th</sup> July 2023.

52. **Information for Noting**

- a) Freedom Fibre has withdrawn its request to attach a line on the Community Centre building as requested in the June meeting.
- b) The Clerk and Outreach officer attended a course on event management on 6<sup>th</sup> July run by SLCC at a cost of £120.
- c) The Clerk and Assistant Clerk attended a procurement course run by ChALC on 11<sup>th</sup> July at a total cost of £60.
- d) A 3-month notification has been served to Countrywide (Grounds Maintenance) to be replaced in October by Beechwood Industries. A meeting has been held with Beechwood Industries to discuss the detail of the contract.
- e) A meeting with Arnold Stansby has been held for the 18<sup>th</sup> of July at the Parish Council to discuss the endowment fund.
- f) The AGAR has been submitted in a timely manner and a receipt submission received.
- g) Memory Lane café has thanked the Parish Council for a donation of £100 for the Coronation event.
- h) Councillor contact information update was emailed to all Councillors before the meeting

**53. Update on Actions from Previous Meetings**

<b>Agenda Item</b>	<b>Action Point</b>	<b>Lead</b>	<b>Update</b>
2022 – 177	Neighbourhood Plan Working Party	SC/Clerk	Ongoing.
2023-16	Parish Council Website	CW/Clerk	Ongoing

2023-17	Broomfields Leisure Centre Levelling Up Support	MB/MD/Clerk	The letter of support for the Levelling up bid is to be drafted by Cllr Browne. Cllr Dolan has provided a template.
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**54. Update on Local Policing Issues by PCSO Sharon Perrie**

Members had been emailed the PCSO report prior to the meeting with the most recent crime statistics:

Anti-Social Behaviour Incidents	= 2
Suspicious Activity	= 4
Burglary	= 0
Criminal Damage	= 4
Road Traffic Collisions	= 0
Shoplifting	= 0
Theft	= 2

**Any Other Business**

**ASB** – With the warmer weather hotspots are being checked more regularly. The Old Rectory children exploring, youths dealt with, and parents informed. Thelwall Grange has no ASB, but due to recently becoming disused has been added to the list.

**School Parking** – hoping the warm weather will encourage more families to walk to school.

**Tru Cam** – Knutsford Rd =10 activations (48mph highest) – Thelwall New Rd = 5 (42mph highest) activations. Chester Rd = 0 activations.

**BE AWARE** – Cold callers are on the rise.

**GOOD NEWS/PRO ACTIVE POLICING** – Stop searches around G&T -1x Knutsford Road, 3 x Witherwin Ave (2 Teenagers found with drugs), these have been done due to males/females seen either walking/cycling around the area in the early hours.

**55. Expenditure to Date**

The ‘on target’ expenditure for July (month 5) was 33%.

- Parish Council expenditure was running at 25%
- Walled Garden expenditure was running at 26%
- The overall figure was 25%

**56. Accounts for Payment**

**56.1** It was **resolved that** the accounts for payment totalling £29,892.88 be approved.

**56.2** The Civic Celebration was well received on the 11<sup>th</sup> of June, with numbers attending exceeding expectations, therefore catering costs increased. The total cost for the event (details shared with members) exceeded the £2000 budget to £2418.60+vat. Members **resolved to accept** the additional costs.

**57. Asset Register**

The dishwasher at the Walled Garden has been replaced by Laundry Craft at a cost of £1999+vat and the old dishwasher was disposed of at nil cost. It was **resolved to accept**.

Three quotes were obtained from Catering Centre £2,039.15+vat and Stephensons £2,268.75+vat. Due to the urgent replacement needed, the Chair authorised the purchase.

#### 58. **Livewire Investment Fund**

The Chair attended the Livewire AGM on the 26<sup>th</sup> of July at the Great Sankey Hub On 29 June 2023. Members of Livewire Community Energy voted by more than 75% majority to transfer its engagements to Warrington Community Energy (WCE).

In due course, this will lead to the dissolution of Livewire Community Energy.

Livewire Community Energy has formally approached WCE to transfer its engagements including a payment of £47,250 which will be used to repay Member's investment (including Grappenhall & Thelwall Parish Council's investment).

WCE will carry out its due diligence and consider the proposal.

If the WCE Board agrees to the proposal, then arrangements will be made to repay Member's investment and Livewire Community Energy will in due course be dissolved.

#### 59. **Crockery**

The Parish Council has an opportunity to purchase some of the crockery used to supply the Civic event. The Chair and Clerk would like members to consider this opportunity to keep a Community Asset for future events. Currently to hire such crockery is an average of £4-£5 per place setting. The Clerk presented the proposed quantity and costs at the meeting. It was **resolved that** £400 be offered to purchase the required crockery for future community events. **CF**

#### 60. **Requests for Funding**

**60.1** A request for financial support was received from GTRBL for Remembrance Sunday on the 12th of November. It was **resolved that** £450 be awarded. **CF**

**60.2** A request for financial support was received from Thelwall Men's Shed to help with start-up costs of £500. It was **resolved that** £500 be awarded as a start-up grant providing the Constitution and bank account is in place. **CF**

**60.3** A request for financial support was received from Tony Dixon from the Tuesday Litter Team Constitution for £275. It was **resolved that** £275 be awarded. **CF**

#### 61. **Governance**

**61.1** It was **resolved that** Terms of Reference for the following Committees that had been reviewed be adopted.

- Parks and Open Spaces Committee reviewed 22<sup>nd</sup> June 2023
- Resource Committee reviewed 20<sup>th</sup> June 2023

**61.2** The Code of Conduct on the website was displaying the incorrect version, so as not to cause any confusion, the correct version was recirculated and **resolved to** accept. Due to changes in legislation, we should follow our principal authority WBC. The version circulated was approved at Full Council on March 16<sup>th</sup> minute ref 2022/215.1.

#### 62. **South Warrington Parish Council Local Plan Working Group**

Cllr Taylor updated members on recent events at the extra day of the examination hearings in public on the 13<sup>th</sup> of July which was attended by SWP members. Following the inspector's recommendations for main modifications a further hearing session to deal with the issue of employment land was held

SWP was represented by Groves Town Planning and Barrister Pierce Riley-Smith. Members of SWP agreed that the exercise and effort in attending the hearing was very much worthwhile.

62.1 In the minutes of the last meeting (ref 2023/37) it was noted that John Groves fees would cost £1000, but for the two days' work it will cost £1200. Members resolved to accept.

### 63. **Climate Committee – EV Charging**

CEE committee on 16 May 2023 minute stated:

Warrington Borough Council (WBC) has received funding under the Government's LEVI pilot scheme. The scheme aims to help enable strategic local provision of public Electric Vehicle (EV) infrastructure ahead of need and promote an equitable EV charging experience for those without off street parking, leverage. additional private sector investment and promote sustainable and innovative business models to enable the delivery of local charge point projects that would not occur in the near-term without public support and increase consumer confidence in transitioning to EVs across England, ensuring increased uptake across regions.

Following discussions with WBC an initial proposal has been made to the Parish Council to lease some of its land at Stansfield Road carpark to provide around 4-6 EV chargers. It was **resolved that** Council be recommended to explore the proposal further with WBC acknowledging that additional feasibility work would need to be undertaken by WBC and legal agreement/documentation would be necessary.

A subsequent meeting has been held with WBC Officers to discuss further.

The initial proposal from WBC to GTPC is that:

- GTPC would lease land (15-year lease) at Stansfield Road Car Park free of charge to WBC to provide around 4-6 EV chargers (2-3 spaces). The chargers are likely to be 7 kWh chargers (the type where people leave their car for a number of hours to charge).
- WBC would fund the installation of the EV chargers and associated infrastructure such as electrical connection.
- Chargers will be managed and maintained by a third-party Charge Point Company through a contract with WBC. The Charge Point Company will set charge rate costs for the users of the points. (Tender process for a company to run charge points underway)
- Potential to be delivered by March 2024 in the current phase of rollout.
- Any revenue to WBC from the Charge Point Company would be used to reduce tariff.

It was **resolved that** Members agreed in principle to the proposal.

### 64. **Consideration of Planning Applications**

The recent planning applications were considered (see attached report).