GRAPPENHALL AND THELWALL PARISH COUNCIL
Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows, Clerk to the Council/RFO
Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)
clerk@gtpc.org.uk

9th November 2023

Dear Councillor

A meeting of the COUNCIL will be held at the Council Office, Bellhouse Lane, Grappenhall, WA4 2SG, on **Thursday 16th November at 7.30 p.m.** at which your presence is requested.

Yours sincerely

Colette Fellows

Clerk to the Council/RFO

A G E N D A

1. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

2. Dispensation Requests
To consider any dispensation requests from members.

3. Disclosures of Pecuniary and Personal Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

4. Minutes
To approve as a correct record the minutes of the Council Meeting on 19th October 2023. To receive the minutes of the Planning Committee on the 5th of October 2023, the Estates Committee on the 10th of October 2023, and the Resources Committee on the 7th of November 2023.

5. Correspondence Miscellaneous
a) The Friends of Grappenhall Heys Walled Garden have written to say they are closing the charity and the balance of £2653.18 has been received. A letter of thanks has been sent to the group.

6. Information for Noting
a) Cllrs Browne, Davies, Speed and Worsley attended the Warrington Code of Conduct course on November 7th run by ChALC. At a total cost of £120.
b) The GYCA Liaison Committee met with Trustees and the centre manager on the 25th of October to discuss requests to make changes to the outside space and signage. There will be a further discussion to finalise requests before being presented to members for consideration.
c) A Speed Watch Working group meeting has been rescheduled to take place in the next few weeks. The PCSO has gained more support to help with moving the SID machines around and collating data.
d) The Vehicle Insurance company has been contacted and a claim presented for the damage to the vehicle.

e) Councillor Contact information update will be emailed to all Councillors before the meeting.

7. Update on actions from previous meetings

minute Item	Action Point	Lead	Status	Update
2023-16	Parish Council Website	CW/Clerk	ongoing	A Prototype has been shared with Cllr Worsley and the Clerk. Adjustments have been made and returned to the Website Company.
2023/106	Financial Assistant for the Grappenhall Cricket Club	Clerk	Pending	The Clerk has written with the terms for the grant allocated to the club secretary and a response was received. To note in agenda, point 12.
2023/107	Vehicle Repairs	Clerk	Ongoing	A Claim has been made for the repairs to the Parish Vehicle.
2023/108	Electrical Repairs to Parish Council Offices	Clerk	To be completed on the 12th of November 2023	The Clerk obtained 2 further quotes and has commissioned the work with Beechwood Electrical at a more competitive price.

8. PCSO Crime Report

An updated crime report will be emailed to all members prior to the meeting.

9. Expenditure to Date

The Clerk will present the expenditure against the 2023/24 budget up to the end of October 2023.

10. Accounts for Payment

10.1A schedule of Accounts for Payment to be tabled.

10.2 Petty Cash expenditure for the first 6 months will be presented for ratification. The Walled Garden expenditure to date is £345.32 and the Parish Council expenditure to date is £379.21, Cllr Fisher has checked and verified all receipts. Resolution to accept.

11. UK Living Wage and National Joint Council Pay Increases

11.1 UK Living Wage - On the 24th of October 2023, the UK Living Wage Foundation announced an increase in the UK Living Wage from £10.90 to £12.00 per hour (an increase of 10.09%). As the Parish Council resolved to accept the UK Living Wage (June 2015), this increase will be put into place on the 1st April 2024 for the three members being paid UK Living Wage (park caretakers).

11.2 NJC Pay Awards. The trade unions have come to an agreement on the 2023 level of pay award. The offer was for a flat rate increase of £1,925 for scale points up to SCP 43 and from SCP 44 and above an increase of 3.88%, with effect from 1 April 2023. This information will be applied to the next salary payment, with the amount due from April 2023 paid as a one-off back payment. For resolution to accept.

12. Requests for Financial Assistance

12.1 The offer of the grant to financially support Grappenhall Cricket Club was gratefully accepted. In reference to the terms of the grant, we have received correspondence (see below). members to consider an earlier distribution of funds. For discussion to accept.

12.2 A request for financial support from Warrington Open Door at Christmas has been received (see below).

12.3 A request for financial support from the GYCA Trustees has been received (see below)

The year-to-date spend vs budget on Sec 137/grant funding will be presented at the meeting.

13. Governance

13.1 The new Draft Procurement Policy has been reviewed by the Resources Committee (see attached). For resolution to accept.

13.2 The Planning Committee Terms of Reference (see attached) have been reviewed. Ref 1.2 the terms state that the Committee shall comprise of seven members, to amend to six members. For a resolution to accept the changes and adopt.

13.3 The Estate Committee has reviewed the Terms of Reference (see attached). For resolution to adopt.

14. GYCA - Signage and Alterations to outside areas.

14.1 The Liaison Committee met with the Trustees of the GYCA to view proposals for new signage. Please see the attached proposals. For discussion and resolution.

14.2 The Trustees have requested that members consider proposals to alter the outside areas, please see the attached proposals. For discussion and resolution.

15. Warrington Borough Council Matters Arising

Cllrs Browne and Speed to update members of any matters arising.

16. South Warrington Parish Local Plan Working Group

Cllr Browne will provide any update to members.

17. Neighbourhood Plan Working Group

Cllr Chisholm will provide an update to members.

18. Consideration of Planning Application

19. Part Two Confidentiality - Matters to be discussed in the absence of the press and public

Dispensation Request received.

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies

12.1 Grappenhall Cricket Club

As discussed, our initial fundraising activity towards our new practice nets has completed now that we've reached the target of £20k via the crowdfunding platform.

The total cost of the nets project is around £68k and the remaining funds are being raised through a variety of ways. We are confident of getting grant funding via the England and Wales cricket board for c£10-£15k and the club will be taking an interest free loan out for £30k from the ECB which we will be repaying over 5 years. The club will continue to do fundraising activity over the next 5 years to ease the burden of the ECB loan repayments.

I hope that's ok. Please let me know if there is any impact on the generous offer from the Parish Council and if you need any more information off me.

Thanks
Paul Tyerman
Grappenhall CC

Warrington Open Door At Christmas

Warrington Open Doors and Christmas
St John's Reform Church Hall
Wilderspool Causeway
Warrington
WA4 6QE
01925 568400
www.wodac.org.uk

Our aim is to provide safe shelter, food and companionship to the homeless, lonely and vulnerable over the Christmas period, and support complementary organisations throughout the year in the Warrington area. We want to help make a difference!

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To whom it may concern,

Once again, we're hosting our annual open door in Warrington. When food banks, clubs and other groups close over Christmas and New Year, we are the warm hub for the Warrington community from 25th December to 1st January inclusive.

With donations, we are able to provide hot meals, snacks, craft workshops, entertainment, clothes, chiropodists, hairdressers and beauticians. Most of all, we provide support and companionship throughout the days to anyone who is lonely, isolated, vulnerable or homeless, this leaves our guests feeling that little bit special.

Last Year:

496 people attended.
455 meals were served.
158 food parcels were delivered.
218 people were transported to and from WODAC.

To give you a greater understanding of what we do for the Warrington community over the loneliest time of year please visit our website www.wodac.org.uk

To make a donation, visit our online donation page. We also accept cheque made payable to WODAC sent to the address above.

We wish to thank you in advance for your support! Every donation is appreciated, no matter the size and takes us one step closer to building a better community.

If you have any question about WODAC, why we are raising funds, know anyone who would like to attend or would consider volunteering for a great cause, then please reach out to me.

Yours Sincerely,

Louise Addley
Project Coordinator
E:louiseaddley@yahoo.co.uk
M:07971086752

Warrington Voluntary Action Group (more information)

Hi Colette,

Warrington Open Door at Christmas (WODAC) is a community based charity that are non-profit making. We have been around for 32 years. It's grown so much over the years and we estimate that this will be our busiest ever this December. The cost of living crisis is effecting people more than ever.

For the 9 days that the food banks and other agencies are closed, we are a warm hub for the those that need it in the Warrington community. We provide food parcels, warm clothing, warm meals, a listening ear and entertainment to name just some of the things that we do. In addition, last Christmas, we had 250 volunteers who give up their time. The volunteers are made up of business, families and people that would be sat in on their own. They get a lot out of it as well as our guests.

In December 2022 we helped 469 attendees (guests), served 455 hot meals, delivered 158 food parcels and transported 218 people to and from the centre.

The project cost around £12K to run and to help run it this year, we're looking for a contribution of around £400 to supplement the food donations that we receive so that we can provide warm meals and refreshments for our guests.

Any donation that you give to this project will make such a difference to our guests from all areas of Warrington including Grappenhall, Thelwall, Appleton, Walton, Stockton Heath, etc.

I can ask one of our committee members to come and give a presentation about WODAC and who benefits from the project at your next meeting. Just let me know.

I've attached our newsletter and accounts from last year along with a few bank statements. We haven't got accounts for this year yet as we only get going in December. The only thing that we've spent money on is a new cooker that we have just bought for the church that we both can use. I've attached the receipt for that too.
We also have a constitution which is attached.

Kind Regards
Louise

the Grappenhall Youth & Community Association
Bellhouse Lane
Grappenhall WA4 2SG

Telephone 01925 268633 eMail johnleaver@gyca.uk

Grant Application to Grappenhall and Thelwall Parish Council
Refer to " Criteria for Minor Financial Assistance" dated 18th October 2018

Damp

The Management of the GYCA have long identified a concern with damp in the walls of the Olde Barn and this is a problem that requires a solution before it will be possible to properly redecorate the premises which are a fundamental revenue generating asset of the Organisation.

Contractors have been asked to assess the situation and quote for a solution.

The problem has been confirmed as rising damp.

The chosen supplier is PLS Remedial Services based locally, a copy of their quoatation is attatched

The quotation for the work and remedials is in the range £3,000 to £5,000 plus VAT

An appropriate gap in the bookings for the Olde Barn has been identified in late January 2024 and we are hoping to soon be in a position to confirm the order with the supplier.

The GYCA would request the Parish Council kindly agree to a contribution towards these costs as this remedial work , to a building the Parish Council have an interest in , will help ensure that the Olde Barn remains a successfull local amenity and attraction into the future.

Re-furbishment of the Disabled and Ladies Washrooms in the Bellhouse

Following the improvements made to the Gentlemens' washrooms in the Bellhouse during the Covid lockdown it is readily apparent that both the Disabled and Ladies washrooms require a similar level of attention to bring them to an appropriate level of comfort and appearance

The Management have invited contractors to review the situation and have subsequently now produced more detailed specifications to enable proper quotations to be produced.

The indicitave price for the work is £25,000 which is a significant outlay for the Organisation and we would hope that the Parish Council would consider a contribution towards this.

The Bellhouse bar is a local asset and this work will signicifanty improve the presentation of the facility and play a part in forward revenue generation proposals.

This is the only grant requst made by the GYCA in the current Financial Year and we trust that it will be looked upon favourably