



GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG

Colette Fellows, Clerk to the Council/RFO

Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)

info@grappenhallandthelwallpc.org.uk

9th May 2024

Dear Councillor

Members of the Council you are hereby summoned to attend the Annual Council meeting of GRAPPENHALL AND THELWALL COUNCIL on Thursday 16th May 2024 at 7.30 pm at the Grappenhall Heys Walled Garden, Witherwin Ave Grappenhall Heys WA4 3DS for the purpose of transacting the following business:

Yours sincerely

Clerk to the Council/RFO

A G E N D A

1. **Election of Chair**
The Chairman of the Council for the year 2024/2025
2. **Election of Vice-Chair**
The Vice-Chairman of the Council for the year 2024/2025
3. **Apologies for Absence**
To consider apologies and reasons for absence. For resolution.
4. **Dispensation Requests**
To consider any dispensation requests from members.
5. **Disclosures of Pecuniary and Personal Interests**
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.
6. **Minutes**
To approve as a correct record the minutes of the Parish Council Meeting on 18th April, to receive the minutes of the Resources Committee on 16th April and 14th May, the Estates Committee on the 30th April and the Planning Committee on the 2nd May.
7. **Appointment of Committees, Working Groups and Outside Bodies**
Schedule to be discussed and resolved (see attached schedule).
8. **Dates of Meetings**
A draft schedule of dates is attached for approval (see attached schedule).
9. **Information for Noting**

- a) A thank-you has been received from Thelwall Guides for the donation and the guides have agreed that they will come into the office and ‘tell-all’ about their trip.
- b) A thank you has been received from Grappenhall Sports Club for the grant to support the fencing, this will be paid once all funds have been raised for the project.
- c) The new picnic benches have been installed at Jubilee and Diamond Park.
- d) The new SID machine is working well, is much lighter to handle and its battery life is lasting around 2 weeks.
- e) Councillor contact information update will be emailed to all Councillors before the meeting

10. Update on actions from previous meetings

Agenda Item	Action Point	Lead	Update
2023/179	New Planning Portal	CF	The Assistant Clerk and Clerk agree that a spreadsheet will be a good alternative to function as a Planning Matrix. The Clerk is seeking a member to help design and implement
2023/220	Personal Trainer	BD	The Assistant Clerk has organised the sessions to start on the 29 th of May at Jubilee Park, to be advertised in noticeboards, website and social media.

11. PCSO Crime Report

An updated crime report will be emailed to all members prior to the meeting.

12. Annual Parish Council Accounts

The Clerk will present the Income and Expenditure for 2024/2025. For discussion and resolution.

13. Expenditure to Date

The Clerk will present the expenditure to date, against the 2024/25 budget.

14. Accounts for Payment

A schedule of Accounts for Payment to be tabled.

15. Requests for Funding

15.1 A grant for further funding for the repairs to the GYCA Olde Barn has been received (please find attached) for discussion and resolution.

15.2 The Clerk is requesting that the following regular grants are approved for the year 2024/2025.

- Thelwall Rose Queen £250
- Grappenhall and Thelwall British Legion, Remembrance Sunday Parade £450
- The upkeep of graveyards at All Saints Church and St Wilfrid’s for £150 each

15.3 The Clerk will pay the balance of the grant agreed to Grappenhall Cricket Club for £2,500. For resolution to accept.

16. Thelwall Rose Queen 15th June/Grappenhall Walking Day 22nd June – Stands

The Rose Queen Festival Committee has contacted the office to ask if a stand is required at this year's event. The Council is also requested to consider whether a stand is required at Grappenhall Walking Day. For discussion and resolution.

17. South Warrington Parish Councils

Cllr Browne will provide an update to members.

A request has been received for funding for the final leg of the SIX:56 inquiry. It was agreed at the meeting held on the 1st May that using both John Groves and Piers Riley Smith at this stage is the best

solution for the required outcome. The forecast figures (below) were discussed and agreed based on the 24/25 precept rates for a cost of £10,000 with the percentage rates and amounts of:

SWP 2024-25					
Parish	Precept 24-25	Recharge Calculation (Exact)	Parish totals of £5000	Parish totals of £10000	% Change
Lymm	328,022	39.61	1,981	3,961	- 0.13
G&T	277,360	33.49	1,675	3,349	4.32
Appleton	178,947	21.61	1,080	2,161	- 3.60
Walton	16,500	1.99	100	199	- 0.46
Hatton	5,581	0.67	34	67	0.23
Stretton	21,680	2.62	131	262	- 0.36
	828,090	100	5,000	10,000	-
Estimated costs					
outstanding 23-24		2450			
June inquiry		2025			
Piers?		5000			
		9475			

For discussion and resolution.

18. Neighbourhood Plan Update

The NDP Steering Group has continued to meet on a regular basis. The consultants ONH Planning for Good met with the group on 30 April to consider the potential scope of the Neighbourhood Plan and the consultants have drafted an advice note to be shared with the group.

The advice note indicates that the Neighbourhood Plan opportunities take two forms: shaping the major development proposals within their boundaries and managing change in the existing urban Parish, some of which will be prompted by the major development proposals. The main policy opportunities identified by the consultants are design coding; green infrastructure; local heritage; housing types and tenure mix; local green spaces; site specific provisions and infrastructure investment priorities.

A further meeting is scheduled with the consultants for 15 May firstly to discuss the bigger picture, project management and communications and secondly to agree the details of an action plan.

19. Consideration of Planning Applications

To consider any planning applications which require an immediate decision.

20. Living Wage Contracts

Currently there are three members of staff on a National Living Wage (the Park Caretakers and the Walled Garden Warden. At its meeting on the Resources Committee accepted the recommendation to amend the previous resolution of the Council and move the Park Caretakers and the Walled Garden Warden to SCP grade 2 (£11,62) FTE £22,366. For resolution to accept.

Part Two Confidentiality - Matters to be discussed in the absence of the press and public.

To discuss the following agenda items in a closed session:

Local Council Consultancy Report – Job Evaluations

The Resources Committee accepted the recommendations made by LCC. The recommendations to be circulated to all members for resolution to accept.

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies

Grappenhall and Thelwall Parish Council – Appointments 2022/2023

	<i>Appointments 23//24</i>	<i>Appointments 24/25</i>
Chair of the Council	J McQuillian	
Vice-Chairman of the Council	M Browne	
Committees		
Planning Committee	M Browne (Chair)	
	D Hockenhull (Vice-Chair)	
	B Davies	
	R Hignett	
	J McQuillian	
	Vacancy	
Resources Committee	J McQuillian (Chair)	
	Mrs L Fernyhough	
	D Hockenhull	
	Vacancy	
	C Worsley	
	Mrs H Speed	
	Ms L Williams	
Recess Committee	J McQuillian (Chair)	
<i>(Chairman, V-Ch, Ch of Planning</i>	M Browne	
<i>and Ch Grappenhall Heys</i>	L Fernyhough	
<i>Estates Committee)</i>	D Hockenhull	
Grappenhall Heys Estate	Mrs L Fernyhough	
	D Hockenhull	
	J McQuillian	
	Vacancy	
	Vacancy	
Climate Committee	B Davies (Chair)	
	M Browne	

	<i>Appointments 23//24</i>	<i>Appointments 24/25</i>
	Ms L Williams	
GYCA Liaison Working Party	C Worsley (Chair)	
	M Browne	
	Mrs L Fernyhough	
	P Warner	
Parks & Open Spaces	Mrs H Speed (Chair)	
Committee	Vacancy	
	Ms W Johnson	
	R Fisher	
	Vacancy	
	M Stuart (Parish Warden)	
Working Groups		
Neighbourhood Plan Working	M Browne	
Group	B Davies	
	R Hignett	
	Mrs H Speed	
	P Warner	
	L Williams	
South Warrington Parishes	Vacancy	
	M Browne	
Outside Bodies		
CPRE	Mrs L Fernyhough	
Theilwall Parish Hall Mgt Cttee	R Fisher	
Rights of Way Forum	P Warner	
	B Davies (substitute)	
Warrington Police Forum	Mrs L Fernyhough	

Grappenhall and Thelwall Parish Council

Programme of Meetings 2024-2025

6 June	Planning Committee
20 June	Council
25 June	Resources Committee
2 July	Estates Committee
4 July	Planning Committee
18 July	Council
23 July	Parks and Open Spaces Committee Climate Committee
16 August	Recess Committee
5 September	Planning Committee
10 September	Resources Committee
19 September	Council
3 October	Planning Committee
17 October	Council
22 October	Parks and Open Spaces Committee Climate Committee
29 October	Estates Committee
5 November	Resources Committee (Budgets)
7 November	Planning Committee
21 November	Council
5 December	Planning Committee
19 December	Council (precept setting)
7 January (Tues)	Planning Committee
14 January	Resources Committee
16 January	Council
28 January	Estates Committee
4 February	Parks and Open Spaces Climate Committee
6 February	Planning Committee
20 February	Council
6 March	Planning Committee
11 March	Resources Committee
20 March	Council
3 April	Planning Committee
15 April	Resources Committee
17 April	Council Committee
18 April	Good Friday
21 April	Easter Monday
22 April	Estates Committee
29 April	Parks and Open Spaces Climate Committee
1 May	Planning Committee
15 May	Annual Parish Council Annual Parish Meeting

The Grappenhall Youth & Community Association

Bellhouse Lane
Grappenhall WA4 2SG

Telephone 01925 268633

eMail johnleaver@gyca.uk

Grant Application to Grappenhall and Thelwall Parish Council

Dated Tuesday 7th May 2024

Damp Works to the Old Barn

The damp works on the Olde Barn, for which you kindly gave a grant of £3,000 in December 2023, have subsequently been completed.

However, the final cost of the works necessarily came in in excess of the estimate at £5,552.50 plus VAT and the GYCA also incurred a further decoration cost of £1,800 necessary to make good the appearance of the Olde Barn ahead of re-opening for business.

Front Doors

Due to deterioration over time, it has now been necessary for reasons of both appearance and security to replace the front doors leading into both the Bellhouse Club / the Olde Barn and additionally also the front doors to the Grappenhall Pre-School / Sports Hall / Studio

The total cost for this work, from K&L Joinery a local Warrington based supplier, was £3,607 plus VAT.

Whilst we have produced forecasts for the current period which show that our business will continue to operate profitably in the present difficult economic climate and we are in the midst of a medium term review on how to attract income from new sources / clients, the Trustees and Management of the GYCA would much appreciate any further financial support that the Parish Council can provide.

We do appreciate the varied demands on your limited resources, but would trust that you would see the benefit in further supporting such a key local asset as the Community Centre.