GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Beverley Doward, Assistant Clerk to the Council
Tel/Fax 01925 264918 (Monday, Tuesday and Thursday 10.30 am - 4.30 pm)
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To: Councillors H Speed (Chair), R Fisher, W Johnson and C Worsley.

Martin Stuart, Parish Warden.

Copied to all members of the Council for information.

Dear Councillor

Members of the PARKS AND OPEN SPACES COMMITTEE you are hereby summoned to attend the Committee meeting of Grappenhall and Thelwall Parish Council to be held at **Grappenhall Walled Garden**, **Witherwin Avenue, Grappenhall** on Wednesday 17 July 2024 at 8.00pm for the purposes of transacting the following business.

Yours sincerely

Beverley Doward

Assistant Clerk to the Council

A G E N D A

1. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

2. Disclosures of Pecuniary Interests
Members are reminded that personal or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of the discussion on that item.

3. Update on Actions from Previous Meetings

Action	Description	Lead	Update	Progress
1	Picnic benches at Jubilee Park and Diamond Park.	Assistant Clerk	The benches were installed in May and have been well received.	Complete
2	Village Signage/ Planters	Clerk/Assistant Clerk	Following the recommendation of the Committee the Council resolved to commission WBC to provide and install 7 replacement village signs. WBC has now undertaken the site surveys. An update on progress and timelines will be provided at the meeting.	Ongoing
3	Morris Brook Park	Cllrs H Speed/ Assistant	Marlfield WI in conjunction with Grappenhall Pre School planted	Ongoing

		Clerk/Parish Wardens	wildflowers in Morris Brook Park in May. The Parish Warden will update the Committee on progress with the planting. The Parish Warden will report on this year's programme of works to cut back the bushes alongside the accessways into the park. The Parish Warden will report on the issue of Himalayan Balsam in the Park.	
4	Narrow Lane footpath	Assistant Clerk/Parish Wardens	The Assistant Clerk has continued to pursue a proposal put forward by the Parish Warden to assemble a work party to carry out work over the length of Narrow Lane. A response from WBC is still awaited. .	Ongoing
5	Trees on Thelwall New Road	Assistant Clerk	The Tree Team at WBC advise that the land is not owned by the Council and that it does not have details of land ownership.	Ongoing
6	SID		A new SID machine for the Council has been purchased. No recent meetings of the SID/Traffic Calming working group have been held.	Ongoing
7	Jubilee Park Gym Equipment	Assistant Clerk	Personal Training sessions were held over a six-week period during June/July. The Assistant Clerk will report on the scheme.	Complete
8	Elizabeth Park	Assistant Clerk	The Assistant Clerk has contacted WBC to request whether further improvements could be made to the entrance to the park at Parry Drive to stop mud spreading onto the road and to suggest that if a more effective improvement could be found the Parish Council may be willing to contribute towards it. WBC has indicated that it has very limited resources and that these are focused on the replacement of safety critical infrastructure. WBC considers that whilst there may be alternative surfacing methods that could be used at the entrance such a project is considered desirable rather than essential.	Ongoing
9	Management /Landscaping Plan for the parks	Assistant Clerk	At the last meeting of the Committee, it was resolved to prepare a brief for a management/landscaping plan for both parks. It is suggested that a draft brief be the main item for discussion at the meeting of the Committee in October.	Ongoing

4. Terms of Reference

The terms of reference of the Committee will be reviewed and any necessary amendments identified. For discussion and resolution.

5. RoSPA Safety Inspection Report

The RoSPA Safety Inspections of Jubilee Park and Diamond Park were undertaken in April 2024. The findings of the reports will be reported to the meeting and any necessary actions identified. For discussion and resolution.

6. Sweeping Seesaw – Gyro Spiral, Diamond Park

Following receipt of the RoSPA reports an inspection by the Parish Warden has identified that there is significant wear in the hub and fixings on the Sweeping Seesaw – Gyro Spiral at Diamond Park. The wear is such that the part needs replacing at a cost of £1350 plus an additional cost of £375 for installation if necessary. For discussion and resolution.

7. Bulb planting

A survey of the Parish was undertaken in April/May to identify those areas which have previously been planted with bulbs and to identify areas with the potential for future bulb planting. The Assistant Clerk will present the details of the survey to the Committee.

Spring flowering bulbs should ideally be planted in the Autumn to have the best chance of establishing. The Assistant Clerk will present indicative costings to the meeting for the purchase of a range of spring flowering bulbs. For discussion and resolution.

8. Budget Review

The Assistant Clerk will present the current expenditure to date with an overview for the remainder of the 2024/25 budget.