GRAPPENHALL AND THELWALL PARISH COUNCIL

Council Office, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows Clerk to the Council/RFO
Tel: 01925 264918 (Monday to Thursday 2.00 - 4.30 pm) 07583 337717 (Mobile)
clerk@gtpc.org.uk

24 April 2025

Members of the Grappenhall Heys Estate Committee:
Councillors Mrs L Fernyhough (Chair), M Browne, B Davies, H Drogan, D Hockenhull, and J McQuillan.

Copied to all members of the Council for information.

Dear Member

A meeting of the Grappenhall Heys Estate Committee will be held at the Council Office, Bellhouse Lane, Grappenhall on Wednesday 30th April at **7.00 p.m.** at which your presence is requested.

Colette Fellows

Clerk to the Council

A G E N D A

31. Apologies for Absence
To consider reasons for absence. For resolution.

32. Disclosures of Pecuniary Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

33. Information for Noting
a) The community payback group have started works again. They have a new supervisor.
b) The large ladders belonging to the Walled Garden were stolen whilst being used by the Community Payback team. Left outside while having their lunch.
c) The afternoon tea at Parrs Bank Hotel was a lovely event and Margaret Fellows gave a history talk on Parrs Bank and the Parr family.
d) Brian Rose the new Handyman started on the 8th April.
e) First aid training at Safety Central has been organised for all permanent staff at the gardens.
f) The Outreach officer is now using Scribe for invoicing.

34. List of Works
Attached is a list of works currently being undertaken at the Walled Gardens and the Grappenhall Heys Estate. The Clerk has walked around with the G/M to discuss the list.

35. Gardener Managers Report
The Gardener/Manager (G/M), Oliver Groos, will present a progress report (attached).

36. Outreach Officer's Report
The Outreach Officer will present a progress report (attached).

37. Walled Garden Finances

37.1 The Clerk will provide an overview of the current financial situation.

37.2 The Clerk to present the final income and expenditure for 2024/2025. For resolution to accept.

37.3 The Clerk will present the financial position of the Arnold Stansby account for 2024/2025 (see attached).

38. Failing Glasshouses – Surveyor Reports

38.1 To discuss the report from Paul Travis (Paul Travis Conservation) who visited the gardens on 26th February.
A paint sample has been sent for analysing which will help to develop a paint system and methodology going forward.
38.2 To discuss a report from Charles Blackett-Ord (conservation engineering) who carried out a survey mid-April.

39. The Mens Shed Project

The Clerk, Walled Garden Team, Cllr McQuillan and a few of the Thelwall Menshed met with Darren Brittles form Morph Architecture to discuss the project. Darren has sent a 1st draft proposal as a starting point (see attached) there is a second meeting being held at the Parish Council offices on Thursday 24th April. An update from this meeting will be shared at the meeting.

40. Fountain Café

The lease for the Fountain Café is due for renewal at the end of September. The Clerk has emailed Primrose to see if they would want the contract extending. For discussion and resolution.

Grappenhall Heys walled Garden and Estate

List of works

	Item	Action Point	Lead	Status	Update
1.	Village Green Bench	Flag Stones for wear/tear area for feet	OG	ongoing	A suitable stone is to be sourced as during the winter the area has become muddy again.
2.	Village Green Pathways	Needs top layer resurfacing	CF/OG		Currently no risk to the public. Some remedial works to be done near the gate by Wolfe Close
3.	Walled Garden	Jubilee Beacon display	OG		
4.	Walled Garden Benches	Stones/Flags for feet area, sympathetic to gardens	OG		As point 1.
5.	Pond	Blanket weed	OG		The pond has blanket weed, which would need someone pulling out. To be reviewed in the summertime.
6.	Benches	Re-sanded and oiled	OG		Community payback
7.	Information board	Flag stones are needed to prevent mud and water gathering.	OG	ongoing	
8.	Glasshouse Leakage (Fountain Café)		CF	ongoing	A paint survey has been carried out and now await the structural engineers report.
9.	Sunblind or screen	The café area gets too hot in the summer and since some of the blinds have failed, an alternative is needed.	OG		Netting has been purchased, needs to be installed. Once a platform has been purchased then this task can be completed.
10.	Sinkhole	Outside of the gardens (main) a hole appeared in the grass (maybe a water line to pond)	OG/CF	United Utilities have been contacted	UU contacted; no engagement has been made with the office on 31/07/2024. Reminder email resent in December 2024, still no response
11.	Noticeboard	To move outside the gardens for 24-hour access	OG		The notice board needs to be taken down and re-varnished and then moved to new location.