GRAPPENHALL AND THELWALL PARISH COUNCIL
Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows, Clerk to the Council/RFO
Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)
clerk@gtpc.org.uk

18th June 2025

Dear Committee Member

Members of the Resources Committee you are hereby summoned to attend the meeting of GRAPPENHALL AND THELWALL RESOURCES COMMITTEE on **Tuesday 16th June 2025 at 7.00 pm** in the Parish Council Office, Bellhouse Lane, Grappenhall, WA4 2SG for the purpose of transacting the following business.

Yours sincerely

Colette Fellows

on behalf of
Cllr John McQuillian
Chair of the Parish Council and Resources Committee

A G E N D A

1. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

2. Dispensation Requests

3. Disclosures of Pecuniary and Personal Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

4. Terms of Reference
The terms of reference of the Committee will be reviewed and any necessary amendments identified. For discussion and resolution.

5. Grappenhall Heys Estate Endowment Fund
5.1 To review the current financial position of the Estate Fund. The Clerk will present the cash statement and current portfolio for 2025/2026, which will be emailed to all members before the meeting. For discussion and resolution.
5.2 To discuss the re-investment Keystone £32,203 (Equities Investment Trust) and Care Reit £26,427 (Equities Financial). For discussion and resolution.

6. Budget Timetable
A comprehensive formal budget timetable should be established annually covering the main elements of the Council's budget setting process together with key dates and responsibilities. The Clerk will present a proposal. For discussion and resolution.

7. Staffing Matters

7.1 The Clerk will update members on the applications for the new Diamond Park Caretaker. The Assistant Clerk will arrange interviews. For discussion and resolution.
7.2 The Clerk will update members on all HR related issues.
7.3 The Clerk and Cllr Fernyhough will present an overview of the staffing project they have been working on and make recommendations for discussion and resolution.

8. Part Two Confidentiality - Matters to be discussed in the absence of the press and public

To discuss the following agenda items in a closed session:

- Staffing matters 7.1,7.2.

Public Bodies (Admission to Meetings) Act 1960 s.2
A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies