GRAPPENHALL AND THELWALL PARISH COUNCIL
Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows, Clerk to the Council/RFO
Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)
clerk@gtpc.org.uk

10 July 2025

Dear Councillor

Members of the Council you are hereby summoned to attend the Full Council meeting of GRAPPENHALL AND THELWALL COUNCIL on Thursday 17th July 2025 at 7.00 pm at the Council Office, Bellhouse Lane, Grappenhall WA4 2SG for the purpose of transacting the following business:

Yours sincerely

Colette Fellows

Clerk to the Council/RFO

A G E N D A

55. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

56. Dispensation Requests
To consider any dispensation requests from members.

57. Disclosures of Pecuniary and Personal Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

58. Minutes
To approve as a correct record the minutes of the Parish Council Meeting on 19 June 2025. To receive the minutes of the Resources Committee held on 24 June 2025 and the Planning Committee held on the 3 July 2025.

59. Correspondence Miscellaneous
a) Cllr McQuillian has received an invitation to unveil a commemorative stone, set on a plinth with a time capsule inside at the Thelwall 1100 Legacy Celebrations on 11 October. The invite comes as Cllr McQuillian was the Chair at the opening proceedings. (see attached invite).

60. Information for Noting
a) The personal trainer sessions are continuing at Jubilee Park for a further 3 weeks, it has been a slow start. Could members try and encourage residents to come and join in.
b) Shortlisting has taken place for the Park Caretaker post at Diamond Park and interviews are in the process of being arranged for 17 July.
c) The Assistant Clerk has contacted WBC to progress works on Elizabeth Park.
d) The Assistant Clerk has contacted Lubbe & Sons to progress with the bulb planting phase 1 in the Autumn.

e) The Assistant Clerk has informed the consultants who have been awarded the consultancy work for the Parks and Open Spaces Strategy.
f) There is an Extraordinary Meeting of the Parish Council on 23 July at 7pm at the Parish Council Office for the Neighbourhood Plan group to present the draft Plan for approval and public consultation.
g) The Clerk has completed the work for the External Auditor PKF Littlejohn and a response is awaited.
h) Warrington Open Door has thanked the Parish Council for the donation they received at Christmas.

61. Update on actions from previous meetings

Agenda Item	Action Point	Lead	Status	Update
2024/118	New Village Signage	BD	Ongoing	WBC advise that the signs should be installed over the summer.
2024/134	Air Source Heat Pump	BD/CF	Ongoing	Currently on hold until the fencing is moved at the side of the building.
2024/196 2024/243	GYCA Solar PV Installation	CF	Ongoing	The Clerk has written to Livewire with the terms of the purchase as agreed at Council 20th March. See agenda item 67.
2024/247	Glasshouse Survey	CF	Ongoing	Structural Engineer and Quantity Surveyor have been employed to progress.

62. PCSO Crime Report
An updated crime report will be emailed to all members prior to the meeting.

63. Expenditure to date
The Clerk will present the expenditure to date. (see attached)

64. Accounts for Payment
64.1 A schedule of Accounts for Payment to be tabled. (see attached).

To note there are no items over £500 for July that must be published under the Transparency Code or the Audit Regulations Section 13 (2) 'Payments over £500 each quarter.

The Local Government Transparency Code 2015 relates to a Parish Council which has gross annual income or expenditure (whichever is the higher) exceeding £200,000

65. Governance
65.1 The terms of reference have been reviewed and amended by the Resources Committee (see attached). For resolution to adopt.
65.2 A Budget timetable has been established, for annually covering the main elements of the Councils budget setting process together with key dates and responsibilities. The Clerk presented to the Resources Committee which was reviewed and amended (see attached). For resolution to adopt.

66. Requests for Funding
A request for funding has been received from the Friends of St Wilfrids School for a contribution towards the running of Grappenhall Walking day on 21 June 2025. (see attached) They are looking for up to half the road closure costs of £1440. An application form was completed. For discussion and resolution.

67. Live Wire
The Clerk has received a response to the letter sent to LiveWire regarding the purchase of the Solar Panels on the GYCA roof. For discussion and resolution.

68. Defibrillators in the Parish

The Parish Council has received a request from a resident seeking to have a Defibrillator installed at Barley Road shops. There are currently 12 Defibrillator's in the Parish, only six are available 24/7. A cost of a new defibrillator like one installed at Thelwall Village Hall costs in the region of £850+vat. Would members like to consider the request, and/or collaborate with the shops to have one installed. Permissions may need to be sought depending on location. For discussion and resolution.

69. Warrington Borough Council

Cllrs Browne, Hignett, Johnson and Speed will update members on Warrington Borough Council matters.

70. GYCA

Cllr Worsley will update members on GYCA matters.

71. Road Safety Working Party

Cllrs Ford, Nolan and Worsley will update members on current projects.

72. Resignation of Vice Chair/Election of Vice Chair for remainder of 2025/26

Cllr Williams has indicated her intention to resign as Vice Chair of the Council. Election of Vice Chair for the remainder of the year 2025/26.

73. Consideration of Planning Applications

To consider the following planning application which requires an immediate decision.

2025/00817/FULH Proposed single storey extension to replace existing and raised patio decking
7 Cartridge Lane, Grappenhall WA4 4SH

2025/00851/FULH Single storey rear extension
84 Bradshaw Lane, Grappenhall WA4 2QN

17 June 2025

[redacted]

Mr John McQuillian
Grappenhall & Thelwall Parish Council
Bell Lane
Grappenhall
Warrington WA4 2SG

Dear John

Thelwall 1100 Legacy Celebrations: Saturday 11 October 2025

When you were Chairman of the Parish Council in 2023 you kindly opened proceedings for the Thelwall 1100 Festival 'Party in the Park'. We have really appreciated all the practical support you have given us throughout the lifetime of this project which will be ending in October this year.

As you know, we have been working on various legacy projects, one of which has been the design and production of a commemorative stone, set on a plinth with a time capsule inside. I am writing to ask if you would do us the honour of unveiling this legacy during our celebrations at Thelwall Parish Hall on Saturday 11 October 2025, 12.30 – 4.30pm.

I do hope you will be able to accept this invitation to our last event in the Thelwall 1100 Festival project and I look forward to hearing from you.

Yours sincerely,

Maggie Taylor

Maggie Taylor
Chair, Thelwall 1100 Festival

Friends of St Wilfids School

St Wilfrids School

Church Lane

Grappenhall

WA4 3EP

Dear Grappenhall and Thelwall Parish Council,
Firstly on behalf of The Friends of St Wilfrid's School we'd like to thank- you for your donation last year. It was very much appreciated and helped us to put on a really successful day.

I am today writing to request a contribution towards the running of Grappenhall Walking Day, Rose Queen and Summer Fair which we are holding on 21st June 2025.

The event, as you know, benefits the whole community and we are delighted to be able to put on the event gain. The running costs are continually rising, the difficulty in recruiting organisers are becoming increasingly difficult and so we are looking to the Parish to assist. This year we unfortunately have had previous Borough Council funding for the road closures withdrawn. I spoke with Cllr Browne some time ago regarding this and believe it or not it has taken us until the week before Walking Day to get the cost of the road closures confirmed. The cost for the road closure is £1440 net of VAT. This is obviously a significant cost and one we hope you can look to contribute towards.

Our wish is to maintain it as a free to enter Community event. It is our desire for there to be no impediment for families and the wider Community to enjoy the Walk of Witness and the following Fair. We also wish to make the event desirable for all ages to attend.
So far our trial last year of local businesses coming forward with sponsorship for elements of the Fair was successful and will continue this year. This will enable us to put on items such as the climbing wall for attendees.

I have been in regular contact with Tim Ryan of the Neighbour Hood Plan Committee and he has been updated as to where the location of your gazebo is on the day.
We hope you are able to look to this request favourably and we look forward to receiving your response.

Kind Regards,

Robert Cross
Chairman of Friends of St Wilfrid's and Lead Organiser of Walking Day