GRAPPENHALL AND THELWALL PARISH COUNCIL
Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows, Clerk to the Council/RFO
Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)
clerk@gtpc.org.uk

30th October 2025

Dear Committee Member

Members of the Resources Committee you are hereby summoned to attend the meeting of GRAPPENHALL AND THELWALL RESOURCES COMMITTEE on **Tuesday 4th November 2025 at 7.00 pm** in the Parish Council Office, Bellhouse Lane, Grappenhall, WA4 2SG for the purpose of transacting the following business.

Yours sincerely

Colette Fellows

on behalf of
Cllr Mark Browne
Chair of the Parish Council and Resources Committee

A G E N D A

17. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

18. Dispensation Requests
To consider any dispensation requests from members.

19. Disclosures of Pecuniary and Personal Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

20. Budget Review
20.1 Current Financial position across all Cost Centres - To note the financial position of the Council up to the end of October 2025.
This information will be circulated before the meeting and will be available via projection at the meeting. With an overview of the predicted spending for 2025/2026.

20.2 Budget Setting – members to discuss draft budgets for 2026/2027. For consideration to be presented to the Council to set the Precept in early January 2026.

21. Grappenhall Heys Estate Endowment Fund
21.1 To review the current financial position of the Estate Fund. The Clerk will present the current cash statement and current portfolio for 2025/2026, which will be emailed to all members before the meeting. For discussion and resolution.

21.2 The Clerk emailed all Resources members in September in reference to received takeover proceeds being received from Warehouse Reit of £19,391.40. Members agreed to instruct Arnold Stansby to re-invest the funds in Land Securities. Retrospective approval required.

21.3 The Clerk emailed all Resources members in October in reference to voluntary liquidation of BBGI for the amount of £20,415. Members agreed to instruct Arnold Stansby to re-invest the funds in Cordiant Digital Infrastructure. Retrospective approval required.

22. Governance

The Clerk has made changes to the Investment and Reserve Policy in reference to non-qualification of the £85k FCA protection. For resolution to accept the changes

23. Staffing Reviews

The Clerk would like members to consider reviewing the temporary increased hours of the following staff:

- The Clerk
- The Assistant Clerk
- The Parish Warden

For discussion and resolution to accept the proposal

24. Staff Pay Reviews

The salaries of colleagues are subject to annual review and an annual increment up to the next PayScale within the salary scale for the role, subject to satisfactory performance. Further details will be provided at the meeting. To be discussed in a closed session.

25. Cyber Security

Cllr Speed is recommending that in view of the international threat to cyber security protections, the Resources Committee should consider recommending to the Parish Council that it puts in train a review of its Information Technology Policies and Procedures and that of its suppliers, to ensure that:

- all Microsoft 365 and device security policies are up to date and there is a plan to maintain their updated status.
- all users both employees and members use strong passwords with multi factor authentication.
- all suppliers are asked to confirm their own cyber protections. For discussion and resolution.

26. Part Two Confidentiality - Matters to be discussed in the absence of the press and public

To discuss the following agenda items in a closed session:

- 23. Staffing reviews
- 24. Staffing pay

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies