GRAPPENHALL AND THELWALL PARISH COUNCIL
Council Office, Community Centre, Bellhouse Lane, Grappenhall, Warrington WA4 2SG
Colette Fellows, Clerk to the Council/RFO
Tel 01925 264918 (Monday to Thursday 2.00 - 4.30 pm)
clerk@gtpc.org.uk

9 April 2026

Dear Councillor

Members of the Council you are hereby summoned to attend the Full Council meeting of GRAPPENHALL AND THELWALL COUNCIL on **Thursday 16 April 2026 at 7.00 pm** at the Council Office, Bellhouse Lane, Grappenhall WA4 2SG for the purpose of transacting the following business:

Yours sincerely

Colette Fellows

Clerk to the Council/RFO

A G E N D A

264. Apologies for Absence
To consider apologies and reasons for absence. For resolution.

265. Dispensation Requests
To consider any dispensation requests from members. For discussion and resolution.

266. Disclosures of Pecuniary and Personal Interests
Members are reminded that personal interests or prejudicial interests, as defined in the Code of Conduct, in any matter before the meeting, must be disclosed no later than the start of discussion on that item.

267. Minutes
To approve as a correct record the minutes of the Parish Council Meeting on 19th March 2026.
To receive the minutes of the Resources Committee held on the 9th April 2026, and the Planning Committee held on 2nd April 2026.

268. Correspondence Miscellaneous
An invitation has been received from WBC's Democratic Services on behalf of the Cheshire and Warrington Combined Authority seeking one member of the Parish Council to attend a session to gain an understanding of how the Combined Authority will work, what powers and investment are on the table, and to help the Combined Authority understand the priorities which can make the biggest difference for Warrington and the wider region. The event will be held on 21 April 2026 at 5.30-7.00pm in the Council Chamber, Warrington Town Hall. Currently we have received two responses. Are there any other members wishing to attend?

269. Information for Noting
a) The Mini Men have been purchased and delivered to Thelwall Junior School and Cllr Speed will attend the school on the 29th April for the official launch.
b) The Clerk has received a thank you from WODAC for the grant funding, this was circulated to members on the 30th March.

c) The Tuesday Litter Picking Team has expressed their gratitude for the grant funding.
d) The initial planting has been completed at the War Memorial in Thelwall, current spend is around £250 with other plants on order.
d) The invitations have started to go out for the Civic Celebration on the 31st May 2026.
e) The planters have been ordered for Barley Road shops at a cost of £3112+vat. Delivery is expected towards the end of April. Plants to be purchased to fill.
f) There will be an Extraordinary Council Meeting to accept the final draft 'Neighbourhood Plan Policy' to be submitted to WBC on April 28th at 7pm. Summons to follow.
g) Councillor Contact information update will be emailed to all Councillors before the meeting.

270. Update on actions from previous meetings

Agenda Item	Action Point	Lead	Status	Update
2025/210	Permissions and processes for a Speed Gun.	C Ford	Ongoing	The Road Safety Working Party are awaiting permissions and process before they purchase a speed gun to replace the broken old one.
2025/232	War Memorial - Thelwall	C Fellows	complete	The wardens have planted a small hedging shrub and will plant annuals later in spring.
2025/233	EV Charger GYCA Car Park	C Fellows	Ongoing	The Clerk is gathering information for an economic case to include cost/benefit evaluation of current environmental impacts from emissions. The Clerk will present findings at the May PC meeting.

271. PC Crime Report
An updated crime report will be emailed to Members prior to the meeting.

272. Expenditure to date
The Clerk will present the expenditure to date. (to be sent out separately).
272.1) Full year 2025/26 expenditure v budget
272.2) April 2025 expenditure to date.

273. Annual Parish Council Accounts
The Clerk will present the Income and Expenditure for 2025/2026. For discussion and resolution to accept.

274. Accounts for Payment
274.1 A schedule of Accounts for Payment to be tabled. (to be sent out separately).

274.2 To note the following items over £500 for November that must be published under the Transparency Code or the Audit Regulations Section 13 (2) 'Payments over £500 each quarter.

a) Broxap - planters at a cost of £3112+vat
b) Safety for signs - Mini Men £611.84+vat
c) ChALC membership £1631.80.

The Local Government Transparency Code 2015 relates to a Parish Council which has gross annual income or expenditure (whichever is the higher) exceeding £200,000.

274.3 To ratify the petty cash expenditure for the Parish Council Office November 2025 – March 2026 for the amount of £647.16.

274.4 To ratify the petty cash expenditure for the Walled Garden from January 2026 – March 2026 for the amount of £355.12.

Cllr Fisher has checked and verified all receipts.

The internal controls have been completed for July 25 to March 26 and certified by Cllr Worsley of the Resources Committee on the 9th April. For resolution to accept.

275. Earmarked Reserves

To agree on the Earmarked reserves for the end of the financial year 2025/2026 as recommended by the Resources Committee. For discussion and resolution.

276. Asset Register

276.1 The asset register will be presented to members. For approval to accept.
276.2 Any disposals will be presented at the meeting. For discussion and resolution to accept.

277. Requests for Funding

The Clerk has received the following request for funding:
277.1 Thelwall Rose Queen are asking for a donation of £500 for the event to be held on 20th June 2026, application attached.
277.2 Families United have requested support from the PC, they are asking for £500. Please find attached the application form.
277.3 The GYCA are requesting financial support for the play area. Please find attached the application.

278. Memorial Tree for T/L Cliff Taylor

Members of the Estates Committee have discussed the idea to plant a tree in memory of the Late Cliff Taylor and all in favour of. The Clerk has contacted Cliff's wife, and she thinks it would be a lovely idea. The tree would be a yellow flowering, Mimosa. For discussion and resolution to set a budget of around £500 for a substantial tree and plaque.

279. IT Equipment – Community Library

The Clerk has explored the idea of having Council Meetings in external premises, due to space restrictions in the PC conference room. Committee Meetings will remain in the PC offices.

Grappenhall Community Library has welcomed the idea of having IT equipment installed which can be used for holding 'paperless meetings' and enable the public to attend in person or online. The asset would also be used by the library staff for community gathering and events.

The Clerk has received three quotes for a 75" Display monitor, Yealink Smartvision Intelligent camera, Peerless trolley, cables and sundries to include installation. Please see below:

1. ClearVC £4707.21+vat
2. Viewpoint new £7250.00+vat. Reconditioned/second hand only 55" TV £1978.57+vat
3. Rob Worlsey - £3662.21+vat.

For discussion and resolution.

280. PC Offices Internet Upgrade

The current speed of the internet at the PC offices is either slow or intermittent. The company currently used for providing the internet, Hudson Hill has quoted to replace the current line with fast fibre, at a cost of an extra £40 per month. For discussion and resolution to accept the cost.

281. Warrington Borough Council Matters

Cllrs Browne, Hignett, Johnson and Speed will update members on Warrington Borough Council matters.

282 Notification of Consultation

The Council has received notification from WBC of a consultation on a draft Houses in Multiple Occupation (HMO) Supplementary Planning Document (SPD) (copy sent to members by email separately).

The SPD sets out detailed criteria to assess concentrations or clustering of HMOs as well as more detailed guidance on issues such as design, minimum room sizes, waste storage and car and cycle parking provision, to be considered through the planning application process. The consultation period runs from Wednesday 25th March until 5pm on Friday 24th April 2026.

At the meeting of the Planning Committee on 2 April 2026, it was resolved that members would forward any comments to the Assistant Clerk for preparation of a Council response in advance of its next meeting on 16 April (minute ref 2025/262)
For discussion and resolution.

283. Consideration of Planning Applications

To consider the following planning applications:
2026/00424/DISCON Discharge of Condition, The Hay Barn, Ferry Lane, Thelwall WA4 2SS. For Information Only

2026/00377/FULH Single storey side extension plus single/double storey rear and side extension, 17 Portola Close, Grappenhall WA4 2SW

2026/00362/FULH Double storey bedroom extension to side elevation plus single storey kitchen rear extension, 1 Shirley Drive, Grappenhall WA4 2PA

2026/00407/FULH Proposed first floor side extension, 209 Chester Road, Grappenhall WA4 2QB

Agenda Item 277.1

11 Martham Close
Grappenhall
Warrington
Cheshire
WA4 2LU

4th March 2026

Dear Sir/Madam

Re Thelwall Rose Queen, 20th June 2026

I am writing on behalf of Thelwall Rose Queen Committee to thank you for your continued support of our annual village event over the years and to again request a grant towards the cost of running the event this year. Last year you kindly donated £500 if you are able to do the same again this year we would be very grateful.

We are a small group of volunteers who organise the event each year and we rely on income from programme sales on the day and a small charge for stalls. Costs increase year on year for insurance, First Aiders, rent of the Parish Hall, bands and an arena event, along with other sundry expenses such as the cost of catering for refreshments, cleaning etc.

In previous years the Parish Council has a stand at the event, with a footfall of approximately 2,500 made up predominately of families and young children it is a good venue to converse with local residents and raise awareness of the role of the Parish Council. There is also a special Rose Queen service at the church the Sunday after the event which members of the Parish Council are also very welcome to attend. Please can you confirm if you would like a stall at the event this year?

Any assistance would be welcome of course.

With kind regards

Rachel Payne

Rachel Payne,
Treasurer
07813543435
rachel-payne@sky.com

Agenda item 277.2

GRAPPENHALL AND THELWLALL PARISH COUNCIL

Please complete the form below and email or post it to the contact details given in the accompanying 'Guide to applying for a grant or Donation'

How we can contact you	
Your Name	JILL RYDER
Name of organisation you are representing	FAMILIES UNITED (WARRNGTON)
Position in organisation	FUNDING COORDINATOR
Payee Account details (include account name, sort code and account number)	FAMILIES UNITED (WARRINGTON) SORT 404524 ACC 92051672
Postal address	THE GATEWAY , 85 SANKEY ST WARRINGTON WA1 2SR
Email	familiesutd@yahoo.com
Telephone number	07503172721
What the organisation does	Supporting Warrington's children and young adults alongside their families
What are the main aims/activities of the organisation?	AIMS OF THE CHARITY Families United supports Warrington's disabled children and young adults with profound & multiple learning difficulties, rare genetic disorders, and neurodiverse conditions. Our core offer is responsive and flexible, impacting motivation, confidence building, and respite from illness and life-threatening conditions. Our projects provide clear outcomes for more active children, focusing on exciting future events. Participating in bespoke, inclusive activities benefits confidence and self-esteem. We foster inclusivity for our disabled families, some of whom reside in the ten most deprived wards of Warrington within diverse and marginalised communities, so their disabled children and young adults feel supported and valued irrespective of socio-economic status, complex needs, or behaviours. Families have an opportunity to participate in activities in our natural, nurturing environment, removing common barriers such as isolation and loneliness, to network and find support through connections with other community groups. Activities are heavily subsidised to ensure access for all families, regardless of economic circumstances without which they are prevented from participating fully in everyday life which can lead to isolation, poor health, and reduced social mobility. Every initiative we undertake aims to promote well-being, positive change, achievable goals without social pressure or judgment.

How many people work for or help the organisation?	3 Employees (CEO, Events Manager, Funding Coordinator) 6 Trustees
How do the residents of Grappenhall and Thelwall benefit from the organisation's activities? You can refer to the questions we will ask when considering your application that can be found in our 'Guide to applying for a grant or Donation'.	We currently have five families with a disabled child/young adult residing in Grappenhall and Thelwall. On this very special activity day, we will: *address unique challenges, multiple issues, and anxieties, whilst fostering an inclusive, safe and nurturing environment where those with complex needs and behaviours can thrive, interact, and feel supported and valued. * ensure the project activities are accessible with realistic and achievable goals (with or without Barnstondale instructor/parent/ carer/ sibling support so those with complex needs and behaviours can enjoy and fulfil their aspirations. *encourage positive change through new experiences, adventures and social inclusion
Is the organisation registered with the Charity Commission?	Yes
Registered Charity Number (if applicable)	1097146
What you would like us to fund	Barnstondale Activity Centre Trip
Please describe your project/event and how you will use the funding	Part payment of activity day funds Our Barnstondale tript provides innovative activities designed to promote positive change through experiences, adventure, and social inclusion, empowering young people to reach their full potenti through initiatives that engage them alongside their families and the Barnstondale team for suppo will have an opportunity to experience a fun-filled day of varied activities (orienteering, den buildi shooting, sensory room) in a well-structured setting that allows them to focus on what they want worrying about what is going on around them. They will be encouraged to try new activities, max and learning experience at their own pace, making it possible for every child to benefit from inclu no matter what disability they may have. All activities will be managed and delivered by the team, accessible to that young people with more complex needs and behaviours can participate. Our project aims to empower these families by providing them with the support, resources, and o need to thrive. We recognise the unique strengths, talents, and aspirations of each individual wit families and strive to create a supportive and inclusive environment where everyone can reach th From previous experience at Barnstondale, we have noted that children who began by observing participate; parents reported increased childrenss' confidence where they would often have been overwhelming sensory difficulties. We are proud to have alleviated such anxieties in several child Meeting new young people, creating a friendship group, gaining confidence to join in activities wh foreign is often a massive step in the development of a young person with SEND. The support team is engaging and enthusiastic, taking each child's needs into account, structurin activities during the hour, gently persuading children to participate together. Individual games ch child suitable to their needs encourages free play. This allows better integration within mainstrea activities/society, potentially progressing a hobby sustaining the activity and enjoying inclusive ex may not otherwise have the opportunity to access. Parents/carers/siblings are welcome to suppo the various activity. This memorable day will finish with hot chocolate around the bonfire, with families recalling of the achievements, making memories with new found friends.
How much will the project or event cost?	£2500
How much funding are you requesting from	£500

Grappenhall and Thelwall Parish Council	
If this is not the full amount, please give details of additional funding from other sources	Happy Days Charity £1500, Stockton Heath Parish Council £500