MINUTES OF A MEETING OF THE RECESS COMMITTEE OF GRAPPENHALL AND THELWALL PARISH COUNCIL AT THE COUNCIL OFFICES, BELLHOUSE LANE, ON THURSDAY 20 AUGUST 2026

Present Councillors Johnson (Chair), Browne, Davies, Dolan, Furnell and Hignett (18.05).

In Attendance Beverley Doward. Assistant Clerk to the Council

Action

69. Apologies for Absence
It was **resolved that** apologies and reasons for absence from Councillors Fernyhough, Ford and Speed be accepted.

70. Disclosures of Pecuniary and Personal Interests
No disclosures of pecuniary interests were received.

71. Minutes
Resolved that the minutes of the Parish Council meeting on 16 July 2026 were approved as a true record and received the minutes of the Planning Committee held on the 6 August 2026. **CF**

72. Dispensation Requests
No dispensation requests were made.

73. Accounts for Payment
74.1 It was **resolved that** the accounts for payment totalling £28,399.65 be approved.

74.1 It was noted that the following item over £500 for June must be published under the Transparency Code or the Audit Regulations Section 13 (2) 'Payments over £500 each quarter.

a) Legal & General – ill-health insurance top up £757.

The Local Government Transparency Code 2015 relates to a Parish Council which has gross annual income or expenditure (whichever is the higher) exceeding £200,000. **CF**

74. Expenditure to Date
The 'on target' expenditure for August (month 5) was 37%.

- Parish Council expenditure was running at 33%.
- Walled Garden expenditure was running at 35%.
- The overall figure was 33%.
- No concerns

75. Consideration of Planning Applications
The following planning applications were considered, see attached report:

2026/01043/LBC - The Rectory Church Lane. Application to reinstate as much of the original building fabric, repair and where not possible, to match with new windows and other elements that have been damaged or removed.

2026/00957/FULH – 155 Chester Road, Grappenhall. Construction of swimming pool and erection of pool house in rear garden of existing building.

2026/01025/CLDP – 4 York Road. Partial garage conversion. Information only.

2026/01014/TPOCA – Chaigeley School, Thelwall. Remedial works around the perimeter.

2026/01052/HPA – Orsett Cottage, Half Acre Lane. Proposed single storey extension. Information only.

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Chair print and sign

Print…….. **Sign …….**

Grappenhall and Thelwall Parish Council

PAYMENTS LIST

					Payment Ref.	Description	Supplier				
160	Ill-Health Insurance	03/08/2026	2025/274	Barclays - Current		Ill-Health Insurance	Legal and General	Z	757.33		757.33
155	Office Cleaning	03/08/2026		Barclays - Current	26/02	Amanda Sweeney	Amanda	Z	60.00		60.00
154	Vehicle Hire - Parish	03/08/2026		Barclays - Current	16/04	Vic Young - Van Hire	Vic Young Ltd	S	357.31	71.46	428.77
161	Telephone/Internet	03/08/2026		Barclays - Current		Internet start up PC	Hudson Hill Consulting	S	120.00	24.00	144.00
158	Environmental	03/08/2026		Barclays - Current		GYCA - Room Hire	GYCA	Z	115.00		115.00
157	Equipment and Site	03/08/2026		Barclays - Current		See Saw Repairs - Jubilee	Proludic	S	168.68	33.73	202.41
156	Grounds Maintenance	03/08/2026		Barclays - Current		Grounds Maintenance	Beechwood Industries	S	774.96	154.99	929.95
155	W.G	03/08/2026		Barclays - Current	26/02	Amanda Sweeney	Amanda	Z	370.00		370.00
159	W.G - Sewage/Septic Tank	03/08/2026		Barclays - Current		Septic Tank Service	R A Dalton	S	457.50	91.50	549.00
162	W.G Outreach Expenses	03/08/2026		Barclays - Current		S Ball Yoga session	Miscellaneous	Z	100.00		100.00
163	Staff Training	03/08/2026		Barclays - Current		Fire Training	Vulcan Fire Training Co	S	650.00	130.00	780.00
166	W.G Janitorial Expense	10/08/2026		Barclays - Current	WALLED	Feminine Hygiene	System Hygiene	S	170.90	34.18	205.08
165	W.G Fire Alarms	10/08/2026		Barclays - Current		Intruder Alarm	Protec Alarms	S	306.94	61.39	368.33
167	W.G - Plants/Bulbs/Genera	10/08/2026		Barclays - Current		Walled Garden Grounds	Status Home Care	S	21.81	4.36	26.17
164	Equipment	10/08/2026		Barclays - Current		Bypass Lopper - Walled	Buxtons	S	72.66	14.53	87.19
177	W.G - Plants/Bulbs/Genera	10/08/2026		Barclays - Current	Brookside	Bedding Plants	Miscellaneous	S	115.77	23.15	138.92
178	Parish Council Salaries	12/08/2026		Barclays - Current	August 2026	PC Payroll	Grappenhall and	Z	9,048.65		9,048.65
178	HMRC PAYE/NI	12/08/2026		Barclays - Current	August 2026	PC Payroll	Grappenhall and	Z	2,452.54		2,452.54
178	Parish Council Pensions	12/08/2026		Barclays - Current	August 2026	PC Payroll	Grappenhall and	Z	1,740.11		1,740.11
172	Utilities	12/08/2026		Barclays - Current		Parish Council Electric	Eon Next	L	144.47	7.22	151.69
171	Subscriptions - Software	12/08/2026		Barclays - Current		Adobe	Adobe	Z	12.49		12.49
168	Subscriptions - Software	12/08/2026		Barclays - Current	08/04	Payroll Software	Sage	S	37.50	7.50	45.00
169	Subscriptions - Software	12/08/2026		Barclays - Current		Microsoft	Microsoft	S	102.90	20.58	123.48
176	Telephone/Internet	12/08/2026	Aug 25	Barclays - Current	13193	Telecommunications costs	Hudson Hill Consulting	S	90.00	18.00	108.00
179	W.G Salaries	12/08/2026		Barclays - Current	August Payroll	Walled Garden Payroll	Grappenhall and	Z	4,641.73		4,641.73
179	W.G HMRC/PAYE/NI	12/08/2026		Barclays - Current	August Payroll	Walled Garden Payroll	Grappenhall and	Z	1,468.71		1,468.71
179	W.G Pensions	12/08/2026		Barclays - Current	August Payroll	Walled Garden Payroll	Grappenhall and	Z	1,286.82		1,286.82
173	W.G Utility Gas/Elec/Water	12/08/2026		Barclays - Current		Walled Garden Water	WaterPlus	E	165.17		165.17
174	W.G Utility Gas/Elec/Water	12/08/2026		Barclays - Current		Walled Garden Gas	Eon Next	L	761.90	38.10	800.00
170	W.G Business Rates	12/08/2026		Barclays - Current	19/04	Business Rates	Warrington Borough	Z	260.00		260.00
176	W.G Telephone/Internet	12/08/2026	Aug 25	Barclays - Current	13193	Telecommunications costs	Hudson Hill Consulting	S	53.97	10.79	64.76
175	W.G Utility Gas/Elec/Water	12/08/2026		Barclays - Current		Walled Garden Electricity	Eon Next	S	616.99	123.40	740.39
180	W.G	12/08/2026		Barclays - Current		Walled Garden vacuum	Parts Centre	S	23.30	4.66	27.96

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Grappenhall and Thelwall Parish Council

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
								Total	27,526.11	873.54	28,399.65