MINUTES OF A MEETING OF THE GRAPPENHALL HEYS ESTATE COMMITTEE AT THE GRAPPENHALL HEYS WALLED GARDENS ON WEDNESDAY 27th MAY 2026

Present: Councillors Fernyhough (Chair), Browne, Dolan and Hockenhull.

In Attendance: Colette Fellows, Clerk to the Council

ACTION

1. Apologies for Absence

It was **resolved that** apologies and reasons for the absence from Cllr Ford and McQuillian be accepted.

2. Disclosures of Pecuniary Interests

No disclosures were made.

3. Glasshouse Repairs

The Clerk invited several companies to tender for the repair work at the Walled Garden. The companies below agreed to a site visit and to send in costings.

a) Maysand Ltd
b) Rosslee Construction
c) Clan Contracting Ltd

Unfortunately, only Rosslee Construction tendered for the complete works, Maysand Ltd were only interested in the repairs as set out in the Surveyors report and Clan Contracting did not submit.

The Clerk proceeded to contact other companies with a view to alternative repairs/replacement of the Fountain Café.

a) Alitex
b) Hartley Botanical
c) White Cottages

The Clerk sent out all details of quotes in addition.

Under the Financial Regulations (Nov 2024) under the Procurement section 5.6. It states that:

For contracts estimated to exceed £60,000 including VAT, the Clerk shall seek formal tenders from at least three suppliers agreed by the Council.

Due to the complexity of repairs and financial implications members have requested the following:

- Contact members of the original working group to ask questions about the heritage and build for further advice.
- Visit RHS Bridgewater Gardens to survey the glasshouses.
- Cost to take down the Fountain Café.
- Cost from White Cottages to replace the Janet Richards Glasshouse.